**BUDGET JUSTIFICATION**

1. **Senior/Key Personnel**

**Joe University, PhD**, will serve as the Principal Investigator and will commit X person months during the AY in Years 1 – 2 and/or X person months in the summer to the project. Briefly justify here what the PI will be doing for the project, what the PI will be overseeing, who will be supervising, etc.

**Betty University, PhD,** will serve as the Co-Investigator and will commit X person months during the AY in Years 1 – 2 and/or X person months in the summer to the project. Briefly justify here what the Co-I will be doing for the project, what the Co-I will be overseeing, who will be supervising, etc.

**Add other Senior/Key Personnel here.**

1. **Other Personnel (examples: hourly student wage positions, hourly part- time temps, graduate assistants)**

**TBN – Job Title,** will be hired to work X person months on the project in the AY and or Summer in Years 1 - 2. He/she/they will work under the supervision of Dr. Smith. He/she/they will meet bi-monthly with Dr. Smith and be responsible for *blank* aspects of the project and assist project leaders on problem solving, compliance issues, reports, etc. He/she/they will be responsible for *blank*.

**TBN – Job Title,** will be hired to work X person months on the project in the AY and or Summer in Years 1 - 2. He/she/they will be supervised by the *job title* and will be responsible for *blank* and assisting the *Job Title* as needed for the project.

**TBN – Job Title,** will be hired to work X person months on the project in the AY and or Summer in Years 1 – 2. He/she/they will hired to *blank*. He/she will be paid $10/hr and work 22 hours a week for 40 weeks in Years 1-2 and will be supervised by *Job Title*.

**Fringe Benefits also known as Employee-Related Expenses (ERE)**

*Employee related expenses (ERE) are rounded estimates based on the projected cost of health, dental, life, disability, FICA and Medicare, unemployment, and retirement benefits relative to the employee’s salary and/or wages, FTE, and election of benefits.  The ERE rate is calculated by dividing the employee’s salary by the total cost of his/her benefit package.*

1. **Equipment**

*(Defined as $5,000 or more and expected service life of more than one year. If less than $5,000 list under Materials/Supplies in Other Direct Costs*)

1. **Travel**

*All travel will be expended at the approved Arizona State Government rate.*

$X is requested in Year 1: e.g. NAU vehicle rentals, mileage, lodging, meals, incidental expenses, conference registration, airfare: Justify here.

$X is requested in Year 2: Justify here.

1. **Participant/Trainee Support Costs**

(Participant incentives should be included in F. Other Direct Costs. Please contact Christine Smith if you have questions about Participant/Trainee Support Costs)

1. **Other Direct Costs (Note: $1,000 each year must be budgeted for dissemination costs)**
2. Dissemination Costs

$X is requested in Year 1 for dissemination costs for the project: Justify here.

$X is requested in Year 2 for dissemination costs for the project. Justify here.

1. Publication Costs

$X is requested in Year 1 to cover expenses for peer-reviewed publications.

$X is requested in Year 2 to cover expenses for Peer-reviewed publications.

1. Consultant Services

$X is requested in Year 1 for (justify here).

$X is requested in Year 2 for (justify here).

1. Materials/Supplies

$X is requested in Year 1 for project supplies specific to the project: Justify here.

$X is requested in Year 2 for project supplies specific to the project. Justify here.

1. Other Direct Costs ( List any other direct costs here for 5,6,7, etc.)

$X is requested in Year 1 for (justify here).

$X is requested in Year 2 for (justify here).

1. **Total Direct Cost**

Year 1: $50,000

Year 2: $50,000