

POS 421 Capstone Substitution Policy

NAU's Office of Curriculum and Assessment states that "The most promising course to review for use in assessment is the capstone course for undergraduate programs." The Department of Politics and International Affairs remains committed to high standards for the capstone. As the University and Department encourages students to seek more internships, the department has been asked on occasion to substitute these important experiences for the Capstone. Below is the Department's policy on Capstone substitutions.

- 1) No substitutions for the Capstone will be considered unless it is initiated by a full-time faculty member of the department of Politics and International Affairs.
- 2) If a faculty member initiates a request to substitute the Capstone, the following process is required to receive approval by the department.
 - a. The student must have taken at least one class with that faculty member,
 - b. The sponsoring faculty member must present their proposal to the faculty in a department meeting, explaining how the substitution adequately meets the standards of the Capstone requirement,
 - c. If there is additional work to be completed by the student, the faculty is responsible for the student's completion of the substitution requirements.