

NORTHERN ARIZONA UNIVERSITY
STANDARD RATE CHART
Ardrey Memorial Auditorium/Ashurst Hall/Kitt Recital Hall

<u>Facility</u>	<u>NAU Student Group Rate</u>	<u>Internal Rate</u>	<u>External Rate</u>	<u>External Non-Profit 20% Discount</u>
Ardrey Memorial Auditorium (Capacity 1300)	\$400 Plus Labor & Equipment	\$500 Plus Labor & Equipment	\$2,500 Plus Labor & Equipment	\$2,000 Plus Labor & Equipment
Ashurst Hall (Capacity Dependent on Setup, Max 300)	\$225 Plus Labor & Equipment	\$350 Plus Labor & Equipment	\$875 Plus Labor & Equipment	\$700 Plus Labor & Equipment
Kitt Recital Hall (Capacity 250)	\$275 Plus Labor & Equipment	\$400 Plus Labor & Equipment	\$1,250 Plus Labor & Equipment	\$1000 Plus Labor & Equipment
Kitt Atrium (Capacity 150)	\$225 Plus Labor & Equipment	\$350 Plus Labor & Equipment	\$875 Plus Labor & Equipment	\$700 Plus Labor & Equipment

NAU Student Group Rate: Northern Arizona University (NAU) registered/recognized student clubs, groups, and organizations. Student organized events must be approved through Student Life using their “Event/Activity Approval Request” form.

Internal Rate: Conference, event, or meeting organized and planned by an on-campus department. A Certificate of Liability Insurance may be required for this category. Payment of the rental/event must be done through an NAU IDT.

External Rate: Non-NAU organization. Requires a Facility Use Contract through NAU and a Certificate of Insurance per NAU requirements.

External Non-Profit 20% Discount: Educational and Non-Profit groups may be able to receive a discount. For Non-Profit groups a 501(c)(3) must be provided with contract to receive discount. Requires a Facility Use Contract through NAU and a Certificate of Insurance per NAU requirements.

Please see Additional Expenses Chart for a
detailed breakdown of labor and equipment costs.

2024-2025 AUDITORIA ADDITIONAL EXPENSES CHART

ADDITIONAL CHARGES	NOTES	COST	UNIT
Staffing:			
Stage Manager/House Manager		30	Hourly
Advanced Lighting Technician/Sound Engineer	Contact if Applicable	30	Hourly
Stage Hand/House Crew/Ushers		25	Hourly
NAU PD Security	Contact for Quote	Contact	-
NAU Electrician for Tie-in	Ardrey & Kitt Only	Contact	-
Equipment:			
<i>Sound:</i>			
Wired Microphone		20	Each
Wireless Microphone		50	Each
Lapel Microphone		50	Each
DI Box/CD Player/Audio Playback		20	Each
Sound Monitors/Speakers		25	Each
Digital Recording of Event	Archival Quality	25	Per Event
<i>Lighting:</i>			
General Lighting	First 5 Hours	Included	-
General Lighting	Each additional hour after 5 hrs	50	Hourly
Custom Lighting Design Charge	Contact if Applicable	150	Per Event
Truss and Lighting	Atrium Only	150	Per Event
Cyc Lights	Ardrey Only, Standard Colors Only	150	Per Event
Gel Sheets	Uncut Sheet	15	Per Sheet
Spotlight Rental	Ardrey Only, Does not include Labor	75	Each, Per Event
Additional Lighting Needs	Contact Technical Director for Quote	Contact	-
<i>Video:</i>			
DVD Player	Ashurst Only	15	Per Day
Presentation Clicker		5	Per Day
Laptop or Desktop Computer		100	Per Day
Atrium Slideshow Setup	Atrium Only	15	Per Event
Video Projector & Screen		100	Per Day
Basic Streaming	Fixed Single Camera	100	Per Day
Advanced Streaming	Contact for Quote	Contact	-
<i>Misc. Equipment:</i>			
Speaking Podium		25	Per Day
Marley Dance Floor	Includes tape, does not include labor	600	Per Event
Ardrey Pit Removal & Restore	Does not include labor for setup	1000	Per Event
Gaffers Tape		25	Per Roll
Stands/Chairs		Included	-
6' Rectangular Tables		Included	-
High Top Tables	Max 7	5	Each
Choral Risers	Does not include labor for setup	30	Per Event
Platforms	Max 25	10	Each, Per Event
Pipe & Drape	Two sections	30	Each, Per Event
Stanchion Signposts	Max 2	5	Each, Per Event
Tablecloths	6' Rectangular (Not for Catering)	5	Each, Per Event