All students must submit this original hard copy completed petition via USPS Priority, FedEx, or UPS by the deadline to:

**Student Service Center**
Student and Academic Services Building, Room 103
1100 S. Beaver Street, #4050
Flagstaff, AZ 86011-4050
Phone: (928) 523-6464

**General Information**
This affidavit is designated specifically for students who have participated in the AmeriCorps program or the Volunteers in Service to America (VISTA) program for at least one year in Arizona.

This form is provided to assist students with obtaining Arizona residency for tuition purposes. The normal 12-month requirement for Arizona domicile can be waived for those students who can document the following criteria:

- Confirmation of participation from the sponsoring organization that includes the following information on official AmeriCorps/VISTA letterhead:
  - Student’s full name
  - Dates and locations of Student participation in AmeriCorps/VISTA
  - Student’s AmeriCorps/VISTA Supervisor’s name and contact information, e.g. email and phone number

**Regulations**

- Residency classification for tuition purposes is determined by the university in accordance with the Arizona Legislature (ARS15-1801 to 1807) and Board of Regents Policy (ABOR 4.201 to 208).
- Regulations for residency apply to all public universities in the State of Arizona. Tuition classification as a resident at an Arizona community college does not mean that a student will be classified as a resident when transferring to a state-funded Arizona university.
- All requirements for residency as outlined in this waiver, petition, or affidavit must be met to receive residency status for tuition purposes.
- All non-resident tuition and fees are due within stated policy and deadlines until residency status is approved.

**Deadlines**
Failure to file a complete a waiver, petition, or affidavit within the deadlines stated at [http://nau.edu/ssc/arizona-residency/](http://nau.edu/ssc/arizona-residency/) is considered a waiver of the right to file for the current term, and is not the basis for appeal. Students may only submit petitions or affidavits for residency and appeal any decisions once during a term.

- Normal processing time for completed petitions is fifteen (15) business days. If additional information is needed, the process may be delayed.
- No extensions of payment deadlines are granted on the basis of unresolved residency status. A refund of fees will be issued, if necessary, upon approval of resident status.
- The burden of proof rests with the student. Evidence must be submitted to support all responses given in this waiver, petition, or affidavit.
- Students with a denied waiver, petition, or affidavit may appeal the decision to the Residency Appeals Committee within stated deadlines at [http://nau.edu/ssc/arizona-residency/](http://nau.edu/ssc/arizona-residency/). Appeals received after the deadline will not be accepted.
Instructions
Respond to all questions and statements and provide copies of all documentation requested. Failure to do so will delay processing of this affidavit and may be interpreted as evidence of non-residency. Submit hard copies of this affidavit and supporting documents to the Student Service Center.

Student/Applicant Information

NAU ID #_________________________  □ Undergraduate  □ Graduate

 Fall  ☐ Spring  Year _______

Full Legal Name_________________________ E-mail Address ___________________ Phone ___________________

Complete Mailing Address __________________________________________________________

Street  City  State  Zip

AZ Locations you worked for AmeriCorps/VISTA __________________________________________

Are you a US Citizen?  If No, do you have a current visa?  If Yes, what type of visa?

☐ Yes  ☐ No  ☐ Yes  ☐ No

REQUIRED DOCUMENTATION

Per ABOR policy, it is the responsibility of the student to provide objective evidence that shows compliance with current residency requirements. All documentation is subject to the classification officer’s or review committee’s decision as to the weight given, and such officer or committee is the sole judge of the authenticity or truthfulness of any material or statements submitted as supportive evidence. Providing all documentation expedites the review process, but does not guarantee approval.

Please check the appropriate box for: provided, not provided or not applicable for all items.

Evidence that the Student has participated in the AmeriCorps program or the Volunteers in Service to America (VISTA) program for at least one year in Arizona.

On AmeriCorps/VISTA Letterhead

• Student’s full name
• Dates and locations of participation in AmeriCorps / VISTA
• AmeriCorps/VISTA Supervisor’s name and contact information, e.g. email and phone number

Missing documentation Explanation
If you are not submitting the required documents, please indicate in the space below why the documents are not being provided. Attach a separate page if additional space is needed.

Additional Information
Please use the space below to provide any additional information you would like to include in support of your petition. Attach a separate page if additional space is needed.

Student/Applicant Certification
I certify that all statements, information, and evidence presented are true and complete. I understand that if am found to have made a false or misleading statement concerning domicile or tuition status, I will be subject to dismissal from the university and be held responsible for the payment of any tuition amounts that would have been charged but for the false or misleading statement (ABOR 4-208B). I hereby grant permission for NAU representatives to verify any supporting evidence submitted with this waiver, petition, or affidavit.

Signature (sign in the presence of Notary Public) ________________________________

Applicant signature

Subscribed and sworn before me on this _____day of ___________. 20__.

State of ______________________ County of ______________________

Notary Name (print) ________________________________ (Notary Seal)

Notary Signature ________________________________________ my commission expires: ___________