All students must submit this original hard copy completed petition via USPS Priority, FedEx, or UPS by the deadline to:

Student Service Center
Student and Academic Services Building, Room 103
1100 S. Beaver Street, #4050
Flagstaff, AZ 86011-4050
Phone: (928) 523-6464

General Information

This application is designated specifically for a student who graduated from an Arizona high school, but is not otherwise eligible for resident tuition status, and might be eligible for a non-resident undergraduate tuition rate of 150% of undergraduate resident tuition, if the following conditions are met:

Undergraduate students that demonstrate all of the following may be eligible for a non-resident tuition rate of 150% of the current undergraduate resident tuition. This rate does not apply to differential tuition or tuition for on-line, accelerated or distributed programs.

- The student has attended high school in Arizona for a minimum of three years while physically present in Arizona and graduated from an Arizona high school (or attained the equivalent while physically present in Arizona for a minimum of three years), and
- The student is lawfully present in Arizona.
- The non-resident rate for Arizona high school graduates would apply to tuition for undergraduate students. This rate does not apply to differential tuition, or tuition for on-line, accelerated or distributed programs.
- “High School” is defined as grades 9-12. Completion of the 9th grade while physically present in Arizona, whether at an Arizona middle school or high school or equivalent, will count toward the Arizona high school attendance requirement. The three years of Arizona high school attendance do not need to be consecutive.
- A student who meets the requirements of this policy will be eligible for the non-resident undergraduate rate regardless of when the student graduated from an Arizona high school.

Regulations

- An individual must establish residency in Arizona before they are entitled to pay resident tuition rates.
- Residency classification for tuition purposes is determined by the university in accordance with the Arizona Legislature (ARS15-1801 to 1807) and Board of Regents Policy (ABOR 4.201 to 208).
- Regulations for residency apply to all public universities in the State of Arizona. Tuition classification as a resident at an Arizona community college does not mean that a student will be classified as a resident when transferring to a state-funded Arizona university.
- All requirements for residency as outlined in this waiver, petition, or affidavit must be met to receive residency status for tuition purposes.
- All non-resident tuition and fees are due within stated policy and deadlines until residency status is approved.

Deadlines

Failure to file a complete a waiver, petition, or affidavit within the deadlines stated at http://nau.edu/ssc/arizona-residency/ is considered a waiver of the right to file for the current term, and is not the basis for appeal. Students may only submit petitions or affidavits for residency and appeal any decisions once during a term.

- Normal processing time for completed petitions is fifteen (15) business days. If additional information is needed, the process may be delayed.
- No extensions of payment deadlines are granted on the basis of unresolved residency status. A refund of fees will be issued, if necessary, upon approval of resident status.
- The burden of proof rests with the student. Evidence must be submitted to support all responses given in this waiver, petition, or affidavit.
- Students with a denied waiver, petition, or affidavit may appeal the decision to the Residency Appeals Committee within stated deadlines at http://nau.edu/ssc/arizona-residency/. Appeals received after the deadline will not be accepted.
RESIDENCY RE-CLASSIFICATION
NON-RESIDENT TUITION RATE APPLICATION FOR
ARIZONA HIGH SCHOOL GRADUATES

Instructions
Respond to all questions and statements and provide copies of all documentation requested. Failure to do so will delay processing of this petition and may be interpreted as evidence of non-residency. Submit hard copies of this petition and supporting documents to the Student Service Center.

Student/Applicant Information
NAU ID # ________________________ □ Undergraduate □ Graduate

□ Fall □ Spring Year _________

Full Legal Name ________________________ E-mail Address __________________ Phone __________________

Complete Mailing Address ________________________________________________________________
Street City State Zip

REQUIRED DOCUMENTATION
Per ABOR policy, it is the responsibility of the student to provide objective evidence that shows compliance with current residency requirements. All documentation is subject to the classification officer’s or review committee’s decision as to the weight given, and such officer or committee is the sole judge of the authenticity or truthfulness of any material or statements submitted as supportive evidence. Providing all documentation expedites the review process, but does not guarantee approval.
Please check the appropriate box for: provided, not provided or not applicable for all items.

Evidence that the Student has an Arizona High School Diploma OR Arizona GED completion certificate or an Online High School Transcript. Provide only ONE of the below.
• Final Arizona High School Transcript(s) showing at least 3 years of attendance and graduation.
• Arizona GED completion certificate AND evidence* of 3 years physical presence in Arizona during your high school years.
• Online high school transcript(s) showing graduation and evidence* of 3 years physical presence in Arizona during your high school years.
*Examples of acceptable evidence include transcripts, bank statements, pay stubs, state tax forms, etc.

Evidence that student is a citizen or an eligible non-citizen (REQUIRED)
• Eligibility for this non-resident tuition rate requires proof of lawful presence in Arizona. This is typically proven by: an Arizona Driver’s License OR a US Birth Certificate OR US Certificate of Citizenship OR US Certificate of Naturalization OR US Passport OR Certificate of Indian Blood OR US Permanent Resident Card OR Eligible US Visa.

Missing documentation Explanation
If you are not submitting the required documents, please indicate in the space below why the documents are not being provided. Attach a separate page if additional space is needed.

Additional Information
Please use the space below to provide any additional information you would like to include in support of your petition. Attach a separate page if additional space is needed.

Student/Applicant Certification
RESIDENCY RE-CLASSIFICATION
NON-RESIDENT TUITION RATE APPLICATION FOR
ARIZONA HIGH SCHOOL GRADUATES

I certify that all statements, information, and evidence presented are true and complete. I understand that if am found to have made a false or misleading statement concerning domicile or tuition status, I will be subject to dismissal from the university and be held responsible for the payment of any tuition amounts that would have been charged but for the false or misleading statement (ABOR 4-208B). I hereby grant permission for NAU representatives to verify any supporting evidence submitted with this waiver, petition, or affidavit.

Signature (sign in the presence of Notary Public) ____________________________________________________________

Applicant signature

Subscribed and sworn before me on this _____ day of ____________, 20___.

State of ____________________________ County of ____________________________

Notary Name (print) ____________________________________________________________ (Notary Seal)

Notary Signature ____________________________ my commission expires: ____________