|  |  |
| --- | --- |
|  | ***College of Education***  ***Department of Educational Psychology*** |

**Supervised Internship Experiences**

M.Ed. Student Affairs -- Evaluation of Student’s Internship Experiences

**Student Intern Name (Last, First, MI):**       **NAU ID:**

**Program Name:** M.Ed. Student Affairs **Campus:** Choose an item.

**Evaluation Date:** Click here to enter a date.

**Faculty Supervisor’s Name:**

**Agency Supervisor’s Name:**

**Agency Name:**

**Agency Address:**

**Person completing this document:**  Choose an item.

**Start Date of Placement:** Click here to enter a date.

**Completion Date of Placement:** Click here to enter a date.

**Number of Hours:**

The Agency Supervisor and the Student Intern will each complete one of these forms and share the ratings with each other and the Faculty Supervisor. The completed evaluation forms will be provided to the Faculty Supervisor upon completion of the internship. The same form will be used for both the mid-point and final evaluations. Please use the following rating scales during the evaluation process.

**S** (Superior) - Consistently exhibits skills and knowledge that are superiorfor a student intern.

**AA** (Above Average) - Consistently exhibits skills and knowledge that are above average for a student intern.

**A** (Average) - Consistently exhibits skills and knowledge that are average for a student intern.

**NI** (Needs Improvement) - Consistently exhibits skills and knowledge that need to be improved.

**U** (Unsatisfactory) - Consistently exhibits skills and knowledge that are unsatisfactory for a student intern.

**Work Skills:** **Mid-point Final**

1. Plans and organizes time effectively.

2. Produces accurate, neat, thorough work.

3. Expresses self well in oral & written work.

4. Is punctual and dependable.

5. Works harmoniously with coworkers.

6. Responds well to supervision.

7. Adheres to agency policies & procedures.

**Professional Counselor Skills: Mid-Point Final**

1. Intake Interviewing

Examples:

9. Individual Counseling

Examples:

10. Group Counseling

Examples:

11. Testing and Assessment

Examples:

12. Report Writing

Examples:

13. Consultation

Examples:

14. Family/Couple Counseling

Examples:

15. Psycho/Educational Activities

Examples:

16. Career Counseling

Examples:

17. Case Conference/Staff Presentation

Examples:

18. Applies research skills in developing treatment plans:

Examples:

19. Ethical and Professional Skills

Examples:

20. Ability to work with diverse populations

Examples:

21. Other Skills:

Examples:

22. Over-All Evaluation:

**Mid-Point Evaluation:**

#### Strengths of the Intern:

1.

2.

3.

4.

5.

**Areas to Improve:**

1.

Activities to improve this area:

2.

Activities to improve this area:

3.

Activities to improve this area:

4.

Activities to improve this area:

5.

Activities to improve this area:

**Final Evaluation:**

#### Strengths of the Intern:

1.

2.

3.

4.

5.

**Areas to Improve:**

1.

Activities to improve this area:

2.

Activities to improve this area:

3.

Activities to improve this area:

4.

Activities to improve this area:

5.

Activities to improve this area:

**Rater’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Rater’s Degree:**       **Rater’s Credential:**