



College of Education Teaching and Learning

Graduate Assistant Information
Fall 2022/ Spring 2023 Academic Year

General Information:

The primary goal of graduate education at Northern Arizona University is to help you become a professional in your specific discipline. A major step in this educational process is for you to work in your chosen discipline and professional area of specialization. Graduate assistantships offer one avenue for this focused professional opportunity. Your assistantship experience should not interfere or conflict with your educational objectives, but should aid in the prompt and successful completion of your degree program. Ideally, assistantships are learning experiences, with your supervisor serving as your mentor and providing you with close supervision and direction.

Graduate Assistantships are available to graduate students, who have been admitted to an NAU degree program, have good academic standing, and are making satisfactory progress. Satisfactory progress is described as maintaining a minimum semester and cumulative grade point average of 3.0, having no grades of C or below; and completing at least 9 hours of credit in your degree program each semester.

Graduate Assistants in a degree program receive a stipend of \$15,000 for doctoral students and \$12,000 for master's per academic year and 100% tuition waiver. Previous K-12 teaching experience is a preferred qualification for the graduate assistant position. The review application panel will select the recipients for the graduate assistant position near April 15th and the tuition waver awardees at a later date.

Please complete your application and return it to the Department of Teaching and Learning by **March 15, 2022**, Room 120 or mail to:

Denise Ayers-Mondragon, Teaching and Learning
Northern Arizona University
College of Education
Box 5774
Flagstaff, AZ 86011-5774

If you have any questions please email Denise at Denise.Ayers-Mondragon@nau.edu



COLLEGE OF EDUCATION
Teaching and Learning
P.O. Box 5774
Flagstaff, AZ 86011-5774

GRADUATE ASSISTANTSHIP APPLICATION SCHOLARSHIP (TUITION) WAIVER APPLICATION

Specify: Graduate Assistant w/tuition waiver: 22/23cademic Year **or** Fall 2022 Only Spring 2023 Only
Tuition Waiver Only: 22/23 Academic Year **or** Fall 2022 Only Spring 2023 Only
Arizona resident: Yes NO

DATE: _____

General and Personal Information:

NAME: _____
Last First M.

Date of birth: _____

Social Security Number: _____

NAU Student ID: _____

NAU email: _____ Other email: _____

CURRENT ADDRESS: _____

Street or Box number

City State Zip

PERMANENT ADDRESS: _____

Street or Box number

City State Zip

Home Phone: _____ Cell Phone: _____

Degree Pursuing: Masters _____ Doctorate Degree: _____

Date accepted to COE: _____ Semester/Year begin: _____

Have you previously held a GA position at NAU? Yes No

If Yes, What College? _____ What department? _____

Supervisor's name/phone: _____ Dates: _____

Education:

	College/University	College/University	College/University
Name:			
Dates Attended:			
Major:			
Degree:			
Date of Degree:			

Other training or education experience:

Professional References:

	Reference 1	Reference 2	Reference 3
Name:			
Title:			
Address:			
City, State, Zip			
Phone Number:			
Relationship:			
Dates acquainted:			

Work Experience:

	Present or most recent employer	Previous employer	Previous employer
Title:			
Company/School:			
Address:			
Company Phone #:			
Supervisor's Name:			
Supervisor's Phone #:			
May we contact:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dates employed:			
Duties performed:			
Reason for leaving:			

List experience/skills, as well as, professional organizations, affiliations, honors, or seminars that may relate to the GA positions you are requesting:

If appointed to a position as a graduate assistant for the College of Education at Northern Arizona University, you will be governed by the Graduate Assistant Handbook. As a condition of your employment, you will be expected to perform the assigned duties in an exemplary manner, exhibit professional qualities of leadership and social stability, remain in good academic standing and make satisfactory progress toward your degree. Satisfactory progress is defined as: 1) a minimum semester and cumulative grade point average of 3.00; 2) no grades of C or below; and 3) completion, each semester, of at least **NINE** hours of credit which will be included in your program of study to satisfy the degree requirements. You will not be permitted to receive any other wages from the University in any capacity.

As a new Graduate Assistant, you will be on a probationary appointment for 90 days unless otherwise specified by your assistantship. During this probationary period, you can be released from employment without cause, explanation, notice, and/or recourse.

Statement of Understanding

If I accept employment as a graduate assistant, I understand that my appointment is probationary for 90 days and that completion of probation does not guarantee a permanent appointment. I also agree to adhere to the policies, procedures, and guidelines set forth in the Graduate Assistant Handbook.

I certify that all of the information provided on this application is true and correct to the best of my knowledge. I have read and understand the above statements.

Signature of Applicant

Date