## REGISTERED PROPERTY FORM

*Fraternity & Sorority Life*

*Housing and Residence Life*

*Northern Arizona University*

|  |
| --- |
| The Registered Property Form must be completed for any residential property owned, controlled or operated by a recognized fraternity or sorority at Northern Arizona University. Chapter event approval at this address is contingent upon completion of this form.\* |
| ***RETURN THE COMPLETED FORM TO FRATERNITY AND SORORITY LIFE PROGRAMS AREA – HRL*** |
| **SECTION 1 – CHAPTER INFORMATION** |
| **1. CHAPTER NAME** |
| **2. CHAPTER PRESIDENT - NAME** | **3. CELL PHONE** | **4. EMAIL ADDRESS** |
| **SECTION 2 – PROPERTY INFORMATION** |
| **5. PHYSICAL ADDRESS (911 ADDRESS)** | **6. CITY** | **7. STATE** | **8. ZIP** |
| **9. PROPERTY OWNER OR LEASING AGENCY - NAME** | **10. PHONE** |
| **11. OWNER MAILING ADDRESS** | **12. CITY** | **13. STATE** | **14. ZIP** |
| **SECTION 3 – RESIDENT INFORMATION** |
| **15. RESIDENT 1 – NAME** | **16. RESIDENT 1 – PHONE** | **17. RESIDENT 1 – EMAIL** |
| **18. RESIDENT 2 – NAME** | **19. RESIDENT 2 – PHONE** | **20. RESIDENT 2 – EMAIL** |
| **21. RESIDENT 3 – NAME** | **22. RESIDENT 3 – PHONE** | **23. RESIDENT 3 – EMAIL** |
| **24. RESIDENT 4 – NAME** | **25. RESIDENT 4 – PHONE** | **26. RESIDENT 4 – EMAIL** |
| **24. RESIDENT 4 – NAME** | **25. RESIDENT 4 – PHONE** | **26. RESIDENT 4 – EMAIL** |
| **27. RESIDENT 4 – NAME** | **28. RESIDENT 4 – PHONE** | **29. RESIDENT 4 – EMAIL** |
| **30. RESIDENT 4 – NAME** | **31. RESIDENT 4 – PHONE** | **32. RESIDENT 4 – EMAIL** |
| **33. RESIDENT 4 – NAME** | **34. RESIDENT 4 – PHONE** | **35. RESIDENT 4 – EMAIL** |
| **36. RESIDENT 4 – NAME** | **37. RESIDENT 4 – PHONE** | **38. RESIDENT 4 – EMAIL** |
| **39. RESIDENT 4 – NAME** | **40. RESIDENT 4 – PHONE** | **41. RESIDENT 4 – EMAIL** |
| **42. RESIDENT 4 – NAME** | **43. RESIDENT 4 – PHONE** | **44. RESIDENT 4 – EMAIL** |
| **45. RESIDENT 4 – NAME** | **46. RESIDENT 4 – PHONE** | **47. RESIDENT 4 – EMAIL** |
| **48. RESIDENT 4 – NAME** | **49. RESIDENT 4 – PHONE** | **50. RESIDENT 4 – EMAIL** |
| **51. RESIDENT 4 – NAME** | **52. RESIDENT 4 – PHONE** | **53. RESIDENT 4 – EMAIL** |
| **54. RESIDENT 4 – NAME** | **55. RESIDENT 4 – PHONE** | **56. RESIDENT 4 – EMAIL** |
| **57. RESIDENT 4 – NAME** | **58. RESIDENT 4 – PHONE** | **59. RESIDENT 4 – EMAIL** |
| **60. RESIDENT 4 – NAME** | **61. RESIDENT 4 – PHONE** | **62. RESIDENT 4 – EMAIL** |
| **63. RESIDENT 4 – NAME** | **64. RESIDENT 4 – PHONE** | **65. RESIDENT 4 – EMAIL** |
| **66. RESIDENT 4 – NAME** | **67. RESIDENT 4 – PHONE** | **68. RESIDENT 4 – EMAIL** |
| **69. RESIDENT 4 – NAME** | **70. RESIDENT 4 – PHONE** | **71. RESIDENT 4 – EMAIL** |

\*It is the responsibility of the residents to inform the chapter about their lease, property restrictions,

and the expectations of the landlord or Property Management. Any violation of the lease is the responsibility of the residents. Chapter leadership may be held responsible for any discrepancies. Updated - 4/1/2014