

San Francisco Parking Garage 1st floor (Thursday, Friday, Saturday)

There will ideally be 4 CLIPPS. Additionally, there will be a GA staffing the Welcome Team station and ~20-25 Welcome Jack Volunteers.

Parking Volunteers will be stationed as such:

- **One person** standing at the entrance gate - ask if driver is arriving for move-in appointment and confirming display of move-in appointment sheet (see example on back)
 - If not, then direct them to upper levels. People who have moved in already should go to upper levels.
 - If yes, direct them to next parking volunteer...
- **One person** mid-way down main row directing driver on initial turn.
- **One person** near the parking spot where the driver should go into. The person can also call over Welcome Jacks volunteers (~2-3 and a blue bin) to help with quick unloading process. Remind people they need to relocate to long-term parking by the end of their 40-minute appointment.

Important notes:

- Bathrooms and water fountains can be found inside Sechrist Hall, 1st floor near the main lobby

Instructions given to students (for Sechrist, Allen, and Calderon):

Driving directions for your one unloading car:

- Use the San Francisco Street entrance (program Butler Avenue and San Francisco Street into your GPS so that you can use traffic patterns to determine correct exit).
- At the entrance, turn south onto San Francisco Street.
- Turn right (west) into the parking lot of San Francisco parking garage (P96A).

Fall move-in short-term unloading area:

- For your fall move-in, short-term unloading area during your move-in appointment is the 1st floor of the San Francisco parking garage (P96A).
- Make sure that **your printed move-in appointment confirmation page** is visible through the windshield for the staff helping with traffic and parking.
- Proceed to the front desk of your hall to check in and receive your key.

Long-term move-in lot/garage and guest parking:

- After unloading please park your car in the indicated long-term lot/parking garage: either level 3-6 of the San Francisco parking garage (96B) or the North Commuter Lot (P13).
- **Guest's cars should immediately be parked in the indicated long-term lot/parking garage to help keep our short-term unloading areas available for on-campus residents.**
- All vehicles at all times must be parked in between designated stall lines (two white lines). Parking is not permitted in fire lanes, disabled stalls, service vehicle stalls, pedestrian walkways or in roadways to unload your car.
- **By 7:30am on Monday, August 28th, please make sure your vehicle is in your designated permit parking zone. Parking garage arms will be engaged at this time.**

Move-In Appointment Confirmation Page

1. Visit our [move-in website](#) for move-in details, suggested packing list, things to do before you arrive, and directions to your community.
2. Please be sure to arrive at the start of your move-in appointment (8:40 AM).
3. Place the confirmation page in the windshields of cars that may come on campus. Ensure your car is parked in between designated stall lines (two white lines) in the short-term unloading area. Parking is not permitted in fire lanes, disabled stalls, service vehicle stalls, pedestrian walkways or in roadways. Print extra for your guest(s) and direct them immediately to the long-term parking areas.
4. Present the barcode below to front desk staff to be issued your key(s).
5. By the end of your move-in appointment (9:20 AM), return any blue bins or hand carts and relocate your vehicle to long-term parking to clear the short-term spaces for the next wave of arrivals.

Parking volunteers are helping ensure this happens

Welcome to NAU!

Move-In Day Contact Information:

928-523-3978

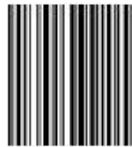
Make sure the phone number is filled in and legible

Move-in Building: **Allen Hall**

This will be Allen, Calderon, or Sechrist in San Francisco Garage

Move-in Day: **Sunday, August 28, 2022**

Move-in/Unloading Time: **8:40 AM - 9:20 AM**



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Place this confirmation page in your windshield for your 8:40 AM arrival to campus. Please do not fold page.

If you are not arriving in a vehicle, carry this confirmation with you.