

To Request the Central Quad	Central Quad Use Guidelines
<p><a href="http://nau.edu/Residence-Life/Work-With-Us/Staff-Resources/">http://nau.edu/Residence-Life/Work-With-Us/Staff-Resources/</a> Housing and Residence Life 205 DuPont Ave PO Box 6100 Flagstaff, AZ 86011-6100 928-523-5840 FAX 928-523-5443</p>	<p>1. The Central Quad Volleyball and Basketball courts will remain open for students and may be in use unless other arrangements have been made.</p> <p>2. Users must conduct their business within pre-arranged times as shown on the reservation agreement</p>
Office Hours	
Monday-Friday: 8:00 am—5:00 pm	<p>3. Category I meetings will be exempt from the rental fees, but are still subject to all other applicable fees for use of the central quad.</p>
Building Use Categories	
<p><u>Category I: NAU Meetings</u> NAU student groups and organizations registered through Student Life; NAU departments/meetings only. All Participants must be NAU students, faculty or staff. Category I Users will not be charged facility use fees, but are subject to other fees.</p>	<p>4. Recognized student organizations must register their events through the Office of Student Life, 928-523-5181.</p> <p>5. Recognized student organizations may be assessed use fees for:</p>
<p><u>Category IIa: NAU Sponsored</u> Professional student/staff/faculty sponsored organizations, advisory board meetings; special academic presentations. Attendees must be NAU, but performers/presenters may be non-NAU. Category IIa users may be charged facility use fees and are subject to other fees.</p>	<p>a. Use other than the standard organizational meetings (seminars, workshops, presentations, activities, dances, events, etc.)</p> <p>b. Meetings/events open to non-university participants.</p>
<p><u>Category IIb: NAU Co-Sponsored</u> NAU organizations in partnership with non-NAU entity to produce an event, including conferences. Attendees and/or performers/presenters may be non-NAU. Category IIb users will be charged facility use fees, and are subject to other fees.</p>	<p>6. University Departments may be assessed use fees for:</p> <p>a. Use other than department meetings</p> <p>b. Events open to non-university participants</p>
<p><u>Category III: Non-Profit/Academic Non-NAU Sponsored Events/conferences; tax-exempt (501 C3), government or professional academic organizations; NAU-sponsored conferences/events generating revenue. Category III users will be charged facility use fees and are subject to other applicable fees.</u></p>	<p>7. Student Organizations and University Departments may not reserve space for more than one (1) meeting per week.</p> <p>8. All food and beverages provided as part of the event on the Quad must conform to University Food and Beverage contacts.</p>
<p><u>Category IV: Commercial</u> No commercial user reservations will be accepted for the Central Quad.</p>	<p>9. All users are responsible for bagging and removing trash from the area.</p>