

# Arizona State Personnel System

## APPLICATION FOR EMPLOYMENT (PART 2 OF 2)

### CRIMINAL RECORD INFORMATION

Date of  
Application

Applicant Name  
(Last, First, MI)

**State of Arizona Position for Which You Are Applying:**

Job ID #                                      Job Title                                      State Agency

**NOTE: A criminal conviction(s) may or may not constitute an automatic disqualification for employment with the State of Arizona.**

You may be subject to a criminal background investigation for some positions. If applicable, your fingerprints may be sent to state and federal law enforcement agencies (DPS and FBI). All offers of employment and continued employment may be subject to a complete review of any criminal convictions you may have. Your failure to make a full and accurate disclosure of any prior conviction(s), or to answer the questions fully and accurately, may result in immediate termination from employment or the rejection of any pending application or offer from the State of Arizona. If you are not sure how to answer these questions, please ask a member of the Human Resources Office for assistance.

“**Crime**” as used in this section means any and all felonies, misdemeanors and serious driving offenses including, but not limited to, driving while under the influence of intoxicating liquor (“DUI”) or drugs, extreme DUI, reckless driving, aggressive driving, racing/exhibition of speed, excessive (criminal) speed, leaving the scene of an accident, driving on a suspended, revoked, or refused license or any other driving offense that is a misdemeanor (i.e., possible penalty for conviction includes imprisonment or jail time). “Crime” does not include minor (civil) traffic offenses.

“**Convicted**” means you have been found guilty of a crime by a court or jury, or have pleaded guilty or nolo contendere (“no contest”) to a crime and have been sentenced for a crime, whether imprisoned, incarcerated, placed on probation, fined or received a suspended sentence.

Have you ever been convicted of a crime, even if set aside or expunged?                      Yes                      No

Are you currently pending any criminal litigation that is awaiting disposition?                      Yes                      No

If "Yes", please explain

#### CRIMINAL CONVICTION HISTORY

If you have ever been convicted of any crime, even if set aside or expunged, please give the details of the offense(s) for which convicted, date(s) of conviction(s), jurisdiction(s) (court, city, county, state, federal, foreign or military), and disposition(s). Please see above for definition of “crime” and “convicted”. If you do not have any criminal convictions, annotate in the boxes below “N/A”. (If you need more space, attach an additional sheet.)

Date	Type of Conviction	Misdemeanor or Felony	Disposition	Law Enforcement Agency	Jurisdiction (City, State, County)	Other - Federal, Foreign, Military
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I certify that all the information provided herein and any supporting materials are true and complete to the best of my knowledge. I agree and understand that omissions, misstatements and falsifications may cause forfeiture on my part of all eligibility to any employment with the State of Arizona and may be cause for rejection of this application, removal of my name from eligibility lists, or dismissal from State employment. In addition, I give the State of Arizona the right to investigate and verify any information obtained through the employment application process. Permission is granted and I release for any and all liability any employer, agency, individual or educational institution assisting the State of Arizona in providing relevant, job-related information that will assist in the process.

**My signature below certifies that I have truthfully disclosed all criminal conviction history.**

Printed Name

Applicant Signature

Date