

**NORTHERN ARIZONA UNIVERSITY
DEPARTMENT OF BIOLOGICAL SCIENCES
FLAGSTAFF, ARIZONA, U.S.A. 86011-5640**

FINANCIAL REQUEST/PROGRESS FORM

This form is to be filled out by ALL graduate students in consultation with their faculty advisor and presented to each committee member 3 days before the annual Graduate Student Committee Meeting. **Submit the completed and signed form to the Director of Graduate Studies in Biology no later than Feb. 15.** All parts of this form are to be filled out by the student, except for sections requiring faculty advisor input. **It is the responsibility of the student to complete this procedure and to ensure the form is filed by the due date.** Information provided by this form will be used to determine status and subsequent support. The student should retain a copy of this form. **Second year and later graduate students please simply update new information since your previous progress report.**

NAME: _____ DATE: _____

LOCAL ADDRESS (where contract or notification is to be sent): _____

LOCAL TELEPHONE NUMBER: _____

ARE YOU A RESIDENT OF THE STATE OF ARIZONA? YES NO

DATE OF ADMISSION TO THE PROGRAM: As Master's Student As Ph.D. Student

NAU GRADUATE PROGRAM GPA:

PROJECTED DATE OF GRADUATION:

TEACHING EXPERIENCE: If prior to NAU, list institution, course title and your role (TA, Instructor, guest lecturer...). If NAU, list course number/title and your role.

INSTITUTION	COURSE TITLE AND NUMBER	TITLE OR ROLE

Please attach an unofficial copy of your NAU transcript and a copy of your Curriculum Vitae or Resume. This document should include: information on all grants or other types of academic recognition received while at NAU; citations of all publications (use * to identify those based on research at NAU); citations for papers presented at professional meetings (again use * as noted above).

Of the 25-30 departmental seminars given during the year, approximately how many did you attend? _____

Because attendance is expected of all graduate students, if you have attended fewer than 20 seminars, please give a reason.

Major Professor's Assessment of Student Progress:

Please evaluate this student's research progress, written and verbal skill development, course progress, participation in departmental seminars, meeting with appropriate visiting faculty, performance at regional and national meetings, and any other topics you feel are important (no other written evaluation is required; use additional pages if necessary):

DEGREE SOUGHT: M.S. Ph.D. M.A.T.

FOR Ph.D. CANDIDATES ONLY:

Written Comprehensive Evaluation and Results (see the Graduate Student Handbook for details)

DATE: _____ Passed Failed

If not yet taken, give date evaluation is planned: _____

Oral Comprehensive Evaluation Completed and Results

DATE: _____ Passed Failed

If not yet taken, give date evaluation is planned: _____

List financial assistance you have received (including all years of support at NAU and list type of support, i.e., Teaching, grant funded Assistantships, etc.).

YEAR OF SUPPORT	TYPES OF SUPPORT

Type of financial assistance requested or known to be available (e.g., grant-funded RAship) for next academic year:

Type of Financial Assistance Requested	Fall	Spring
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Statement from faculty advisor on potential funding from grants and/or contracts.

Committee Evaluation of Progress (to be agreed upon by the committee):

1ST YEAR STUDENTS: SATISFACTORY UNSATISFACTORY

ADVANCED STUDENTS: SUPERIOR SATISFACTORY UNSATISFACTORY

If unsatisfactory, the major professor should identify the problems in the above evaluation.

SIGNATURE OF COMMITTEE MEMBERS

_____ Committee Chair
