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| Year | Activity / Service | Role | Contribution |
| 2012 – 2016 | Department Committee | Member | Attended all bi-weekly meetings throughout semester to review program matters, including curriculum, recruitment, and retention. Helped to draft the curriculum changes for the following courses XXX610 and XXX612; and completed the annual program assessment for XXXXX program (see Appendix A). |
| 2013 – 2015 | COE Committee\* | Co-Chair | Served as Co-Chair at monthly planning meetings – worked closely with Department Chairs and COE Dean on college improvement items. Specific items that I helped to create includes criteria for the Innovation and Scholarship section in the COE Draft Strategic Plan (see Appendix B). |
| 2014 | Professional Committee | Member | Regularly reviewed conference applications and served as conference committee member. |
| 2015 – 2016 | Community Service\* | Co-Sponsor | Co-founded the K-3 reading initiative and completed a feasibility study (see Appendix C). Planned and assisted with monthly read-a-thons for local school. |

\* Denotes Leadership Role

**NOTE:** The table can be organized chronologically by year – or by areas of service, e.g., Department, College, University, Profession, Community.