

Curriculum Proposal Timelines for Academic Year 2020-21

All New Plan Proposals (Degree Programs, Minors and Certificates) will be accepted for the Fall 2021 Catalog during all three Review Periods¹. New Plan Curriculum Proposals submitted after 1/15/2021 will not be incorporated into printed Marketing and Recruitment materials that reflect NAU's portfolio of programs for AY21-22. Please contact marketing@nau.edu for additional information.

Exceptions for the Fall 2021 Catalog. Exceptions may be submitted by September 11, 2020 and will be reviewed and approved by College Curriculum & Assessment Committees during the Fall 2020 semester. Exceptions for the Fall 2021 Catalog include the following:

- New Plans (Degree Programs, Minors, Certificates) approved through the Academic Planning Framework.
- Any course additions to New Plans that were approved for the Fall 2021 Catalog.
- Changes required by accrediting bodies during AY2020-21 (evidence from the accreditor must be provided).
- Changes to the catalog that DO NOT IMPACT the AY21-22 schedule of classes (such as catalog verbiage for Admissions criteria, submission of Purpose Statements and Learning Outcomes). The catalog staff will work closely with schedule of classes staff to ensure changes do not impact the AY21-22 schedule of classes. Contact Melinda.Trembl@nau.edu for such requests.

Proposal Due Dates and College Approval Periods

		Review Period 1	Liberal Studies ² Diversity ²	Review Period 2	Review Period 3
		<i>1. Exceptions for the Fall 2021 Catalog; 2. Proposals for the Fall 2022 Catalog;</i>	<i>Deadline for Liberal Studies &/or Diversity Designation Proposals for the Fall 2022 Catalog</i>	<i>Proposals for the Fall 2022 Catalog</i>	<i>Proposals for the Fall 2022 Catalog</i>
Prior to Due Date	Approval of Proposals by Academic Unit- Academic Unit approval must occur before the proposal due date	Prior to 9/11/2020	10/16/2020	Prior to 12/11/2020	Prior to 2/19/2021
Friday	Proposals Due w/ Academic Unit Leader e-mail confirmation, submitted to Curriculum Process Assoc.	9/11/2020	10/16/2020	12/11/2020	2/19/2021¹
	Agenda Distribution	9/21/2020		1/11/2021	3/8/2021
2 weeks	REVIEW OF PROPOSALS <i>College Committees; Associate Deans; Advisors; Catalog Staff; Marketing; Institutional Research; Registrar's Office; Admissions</i>	9/21/2020 - 10/2/2020	<i>Accepting JLW, Capstone, U.S. Ethnic Diversity (E), Global Diversity (G), and dual designation (Distribution Block with Diversity) courses. Submissions for stand-alone Liberal Studies Distribution Block Designations (CU, AHI, SPW, SAS) are not being accepted this year due to pending changes from the Liberal Studies Task Force.</i>	1/11/2021 – 1/22/2021	3/8/2021 – 3/26/2021
1 week	COLLEGE MEETINGS FOR REVIEW OF PROPOSALS	10/5/2020 - 10/9/2020		1/25/2021 – 1/29/2021	3/29/2021 – 4/2/2021
1 or 2 weeks	PROPOSAL REVISIONS <i>Academic Unit Faculty</i>	10/14/2020 – 10/28/2020		2/3/2021 – 2/10/2021	4/7/2021 – 4/21/2021
	Agenda Distribution	11/2/2020		2/12/2021	4/23/2021, if possible
1 week	VOTE ON PROPOSALS <i>College Committees</i>	11/9/2020 – 11/13/2020		2/15/2021 - 2/19/2021	4/26/2021 – 4/30/2021

¹ New Plans submitted after 1/15/2021 will not be incorporated into printed Marketing and Recruitment materials that reflect NAU's portfolio of programs for AY21-22.

² Reviewed by Diversity Curriculum Committee (if applicable), then by Liberal Studies Committee for February 19 deadline for review by College Committees during Review Period 3

Proposal Due Dates and College Approval Periods

Action	~Timeframe	Dates for AY2020-21
Review Period 1		
Approval of Proposals by Academic Unit- Internal Academic Unit-specific processes;		Prior to 9/11/2020
<u>Deadline for Review Period 1: Exceptions for the Fall 2021 Catalog & Proposals for the Fall 2022 Catalog</u>		
Proposals Due w/ Academic Unit Leader e-mail confirmation, submitted to Curriculum Process Associate.	Friday	9/11/2020
Agenda Distribution		9/21/20
REVIEW OF PROPOSALS <i>College Committees; Associate Deans; Advisors; Catalog Staff; Marketing; Institutional Research; Registrar's Office; Admissions</i>	2 weeks	9/21/2020 - 10/2/2020
COLLEGE Mtgs FOR REVIEW OF PROPOSALS <i>Feedback given to Academic Unit Faculty</i>	1 week	10/5/2020 - 10/9/2020
PROPOSAL REVISIONS <i>Academic Unit Faculty</i>	2 weeks	10/14/2020 - 10/28/2020
Agenda Distribution		11/2/20
VOTE ON PROPOSALS <i>College Committees</i>	1 week	11/9/2020 - 11/13/2020
<i>Liberal Studies and Diversity Final Deadline: Accepting JLW, Capstone, U.S. Ethnic Diversity (E), Global Diversity (G), and dual designation (Distribution Block with Diversity) courses. Submissions for stand-alone Liberal Studies Distribution Block Designations (CU, AHI, SPW, SAS) are not being accepted this year due to pending changes from the Liberal Studies Task Force.</i>		
<u>Deadline for Liberal Studies &/or Diversity Designation Proposals for the Fall 2022 Catalog</u>		10/16/2020
Proposals Due w/ Academic Unit Leader e-mail confirmation, submitted to Curriculum Process Associate.		
Review Period 2		
Approval of Proposals by Academic Unit- Internal Academic Unit-specific processes;		Prior to 12/11/2020
<u>Deadline for Review Period 2: Proposals for the Fall 2022 Catalog</u>		
Proposals Due w/ Academic Unit Leader e-mail confirmation, submitted to Curriculum Process Associate.	Friday	12/11/2020
Agenda Distribution		1/11/21
REVIEW OF PROPOSALS <i>College Committees; Associate Deans; Advisors; Catalog Staff; Marketing; Institutional Research; Registrar's Office; Admissions</i>	2 weeks	1/11/2021 - 1/22/2021
COLLEGE Mtgs FOR REVIEW OF PROPOSALS <i>Feedback given to Academic Unit Faculty</i>	1 week	1/25/2021 - 1/29/2021
PROPOSAL REVISIONS <i>Academic Unit Faculty</i>	1 week	2/3/2021 - 2/10/2021
Agenda Distribution		2/12/21
VOTE ON PROPOSALS <i>College Committees</i>	1 week	2/15/2021 - 2/19/2021
Review Period 3		
Approval of Proposals by Academic Unit- Internal Academic Unit-specific processes;		Prior to 2/19/2021
<u>Deadline for Review Period 3: Proposals for the Fall 2022 Catalog</u> <i>(Review of Liberal Studies & Diversity Proposals is Complete)</i>		
Proposals Due w/ Academic Unit Leader e-mail confirmation, submitted to Curriculum Process Associate.	Friday	2/19/2021
Agenda Distribution		3/8/21
REVIEW OF PROPOSALS <i>College Committees; Associate Deans; Advisors; Catalog Staff; Marketing; Institutional Research; Registrar's Office; Admissions</i>	2 weeks	3/8/2021 - 3/26/2021
COLLEGE MTGS FOR REVIEW OF PROPOSALS <i>Feedback given to Academic Unit Faculty</i>	1 week	3/29/2021 - 4/2/2021
PROPOSAL REVISIONS <i>Academic Unit Faculty</i>	2 weeks	4/7/2021 - 4/21/2021
Agenda Distribution		4/23/2021, if possible
VOTE ON PROPOSALS <i>College Committees</i>	1 week	4/26/2021 - 4/30/2021

¹ New Plans submitted after 1/15/2021 will not be incorporated into printed Marketing and Recruitment materials that reflect NAU's portfolio of programs for AY21-22.

² Reviewed by Diversity Curriculum Committee (if applicable), then by Liberal Studies Committee for February 19 deadline for review by College Committees during Review Period 3