

Western Undergraduate Exchange (WUE) Program and Policies

POLICY SUMMARY

The Western Undergraduate (WUE) Exchange Policy is an agreement among specific western states to offer a discounted tuition rate to students from these states.

REASON FOR THIS POLICY

This policy sets forth the NAU policy and procedures for receiving and maintaining the tuition rate.

ENTITIES AFFECTED BY THIS POLICY

- Office of the Registrar
- Enrollment Management
- University Advising
- Student and Departmental Account Services
- Office of Scholarship and Financial Aid

WHO SHOULD KNOW THIS POLICY

- Office of the Registrar
- Enrollment Management
- University Advising
- Student and Departmental Account Services
- Office of Scholarship and Financial Aid
- Student Affairs

POLICY

This WUE Policy is effective beginning fall 2024 for undergraduate degree seeking students on the Flagstaff Mountain campus. The authority for the WUE program resides with University Admissions for incoming new students to NAU, and with the Office of the Registrar for continuing students. Petitions for exceptions to this policy shall be managed by these respective offices. The WUE program shall be evaluated at a minimum of every three years and this review shall be jointly prepared and completed by the Offices of University Admissions and the Office of the Registrar with assistance from Institutional Research and Analysis and/or other applicable NAU units. There is no limit to the number of total students enrolled in the WUE program. (nau.edu/wue)

Eligible Programs of Study

All undergraduate degree seeking programs, including Exploratory (undeclared) are open to WUE as of students admitted Summer 2015. (Restrictions apply to students first admitted to NAU prior to this term.)

WUE-eligible students accepted into the NAU Flagstaff nursing or dental hygiene programs with a fall 2018 or later program start will retain the WUE tuition rate. An additional application is still required for these highly competitive programs. See nau.edu/nursing or nau.edu/dentalhygiene for details.

Students who were accepted into the nursing or dental hygiene professional programs with a professional program start date prior to fall 2018 are not eligible for the WUE rate. Out-of- state tuition will continue to apply for all terms of their program.

Students who are currently enrolled at NAU and who are not in the WUE program due to the previous WUE rules in effect at the time of their initial enrollment at NAU are not eligible for the WUE Program.

Undergraduate Student Eligibility

Student eligibility to enter the WUE program will be assessed at the time of admission to NAU or during a campus change. Admission is based on the student's state of residence (home address), eligibility to be admitted to NAU and their program, and enrollment at the Flagstaff Campus. These criteria apply to freshmen, transfer students, and post-baccalaureate students seeking a second bachelor-level degree.

Maintaining Eligibility for Continuing Students

There are no additional requirements, beyond the University's academic continuation policies campus change guidelines and the admission-based program requirements, placed on continuing students' WUE eligibility.

If a WUE-eligible student withdraws from all classes and/or disrupts their attendance for a length of time (stop-out), they may re-enter the WUE program if they re-enter NAU and meet all pertinent academic requirements and any other future WUE program policies at the time of re-entry.

Students will maintain their WUE eligibility while on academic probation, caution, warning, suspension, and/or pause.

The WUE rate is not applicable to excess credit hours as defined by Arizona Revised Statutes §15-1661. Students are responsible for all tuition and fees applicable to excess credit hours. The full excess credit hours policy is available on the website of the Office of the Registrar.

A student's WUE eligibility will terminate upon awarding of a degree.

Co-enrollment at Community Colleges

A NAU degree seeking student may be co-enrolled at NAU and a community college and retain eligibility for WUE.

Disqualification from other NAU Non-resident Tuition Scholarships

Participating in WUE disqualifies students from receiving the Presidential Scholarship. Other scholarships not listed, based on their guidelines, may not permit WUE to be awarded with the specific scholarship.

Requirements of Agencies External to NAU

A student who meets WUE eligibility requirements upon initial matriculation at NAU, but who is prohibited from accepting the WUE program because of being subject to rules and/or regulations of an agency external to NAU, may become eligible for the WUE program when they are no longer subject to the rules and/or regulations of the external agency.

Study Abroad and National Student Exchange

Students enrolled in either the Study Abroad or National Student Exchange programs may be eligible for the WUE tuition rate. Tuition rates will be based on the type of program in which students are participating. In general, students paying tuition to NAU will be eligible to receive the WUE tuition rate. Students paying tuition to their exchange institution will be responsible for the tuition rate offered through that program.

Petitioning for Arizona Residency

Students establishing Residency must forfeit WUE after they begin the process to establish domicile by obtaining an Arizona driver's license and address and may not re-gain WUE eligibility.

Non-domestic Students attending NAU on an educational Visa

Students admitted through the Center for International Education and are here on a F-1/J-1 Visa for educational purposes are not eligible for WUE.

RESPONSIBILITIES

- University Admissions Processing – Maintain admission processes to add new eligible students to WUE.
- Office of the Registrar - Maintain processes WUE processes for continuing students.
- Student and Departmental Account Services – Maintain and set up WUE tuition.
- Office of Scholarship and Financial Aid – Adjust financial aid based on WUE eligibility.
- Student Service Center – Remove WUE student group when a student begins the petition process.

PROCEDURES

Admission/Application:

1. All students are added to WUE based on the home address they enter on the admissions application; no additional application is necessary.
2. Each application is evaluated and the WUE student group is added during the admission process.
3. If an incorrect address is entered on the application the student must change their home address in LOUIE and contact the respective department.
 - a. University Admissions Processing before the first day of the first term of enrollment, and the Office of the Registrar thereafter.
 - b. The respective department will match the home address to the school district of graduation. If there is a discrepancy further verification and documents may be required.
4. In cases where a student is being added to WUE after the first day of enrollment at NAU because they entered an incorrect address; WUE will be added for the current or next available fall/spring term. WUE is not added to term/semesters that have been completed.

Campus Change:

1. A continuing student who changes from the Flagstaff campus to another campus will be inactivated from WUE.
2. A continuing student who completes a campus change to the Flagstaff campus will have WUE evaluated during the campus change process based on home address.

Petitioning for Residency and forfeiting WUE

1. A student who is petitioning to become an Arizona Resident should consult with the Student Service Center about the Residency requirements. If they choose to petition for residency, they are required to relinquish WUE while they establish domicile after changing their driver's license and home address.

Readmission:

1. A student being readmitted to NAU will be added to WUE if they have a WUE home address.

RELATED INFORMATION

Forms or Tools

There are no forms or tools associated with this policy.

Cross-References

There are no cross-references associated with this policy.

Sources

There are no external sources associated with this policy.

APPENDIX*

None.

*Disclaimer: all documents, links, or other materials included in this policy's appendix are provided solely for the user's convenience and are not part of official University policy.