

**UNIVERSITY POLICY PROPOSAL RESPONSIBLE EXECUTIVE
SPONSORSHIP FORM**

In accordance with the policy on the [Development and Administration of University Policies](#), prospective Responsible Executives use this form to sponsor a proposed University Policy idea they wish to formally investigate and potentially develop. Only Executive Team members may serve as prospective Responsible Executives able to sponsor University Policy proposals. Execution of this form authorizes the prospective Responsible Office(s) listed below to initiate the formal policy development process in coordination with the Director for Policy and the Policy Advisory Committee. To initiate this process, attach the proposal's [University Policy Proposal Impact Statement](#) and transmit both items to the Director for Policy in the President's Office.

Proposed policy title:

Describe the policy proposal (attach additional sheets as necessary):

Prospective Responsible Office(s):

Approvals:

We hereby authorize the prospective Responsible Office(s) listed above to initiate the policy investigation and development process in coordination with the Director for Policy and the Policy Advisory Committee.

Sponsoring Responsible Executive(s):

Print Name

Print Name

Signature

Signature

Date

Date