

COMPTROLLER TRAVEL POLICY MANUAL

	POLICY: TRV 565-03
	Section: 500 Travel
	Page 1 of 1
	Responsible office: Comptroller
	Origination date: 01/01/2000
Subject: Long Term Travel	Effective date: 01/01/2000
Source: University Policy State of Arizona Travel Policy State of Arizona Travel Policy Supplements I - V A.R.S. §38-621 through A.R.S. §38-627	Revision date: 08/10/2009

PURPOSE

To provide policy on the treatment of expenses and reimbursements for travel that exceeds 30 days.

LINKS

[State of Arizona Travel Policy Supplement I](#)

POLICY

TRV 565-03: Maximum Reimbursement Rates

1. Reimbursement rates for in-state long-term travel are established and listed in the State of Arizona Travel Policy Supplement I.
2. Reimbursement rates for out-of-state long-term travel will be determined on a case by case basis. Please contact the Comptroller's Office for guidance.