POLICY   **NAU** NORTHERN ARIZONA UNIVERSITY

Policy News You Can Use

NAU's University Policy Program

Northern Arizona University's effort to revise and refresh its university-level policy system continues. The goal is to implement higher education best management practices for policy at an institution of NAU's size and scope. A key new resource, the University Policy Library, is now available. All University Policies are being reformatted and relocated to this centralized online repository. Please visit this site and bookmark it for easy future reference.

New Policy Spotlight

Appropriate Use of IT Resources

All NAU faculty, staff, and students must know and comply with the rules that govern use of the University's information technology resources, including its computers, networks, email systems, and data assets. The University's Appropriate Use of IT Resources policy provides this guidance. For example, incidental personal use is okay, but commercial or political use is not. Violating these requirements can result in serious consequences, so read the policy and know the rules.

Information Security Awareness Training

National Cybersecurity Awareness Month is a good time to remind all NAU employees (including student employees) of NAU's information security awareness training requirement. Visit the ITS information security website to access the online training module and to view the policy.

Personal Safety Devices

In response to an Arizona Board of Regents directive, NAU has updated its Weapons policy. Certain products are now classified as allowable "Personal Safety Devices." These include personal alarms that emit a loud sound when triggered and defensive pepper sprays. Electroshock devices such as stun guns and Tasers have NOT been approved for possession or use on University property.

Duty to Report Weapons on Campus

All NAU community members share a duty to immediately report the presence or suspected presence of any weapon on campus, such as a firearm, large knife, or other device designed to cause physical injury. Notify a supervisor or contact the NAU police department to make a report.

University Printing Services

To promote economic efficiency and cost-recovery, the new Printing Services policy requires that all units use NAU's internal print shop for all print jobs in excess of routine photocopying and desktop printing. Visit the University Printing Services website for more information or to place an order. Departmental expenditures will be monitored to promote compliance with this requirement.

Provide Your Feedback

How's the New Process?

Several other new or newly revised University Policies have been implemented in the new format, as listed on the New University Policies web page. Others are currently under review. Your feedback on any policy or aspect of the policy program is welcome and encouraged. Please use the University Policy Library feedback function or send us an email to share your thoughts.

Questions, comments, suggestions? Please email us at Policy@NAU.edu.