The Policy Advisory Committee (the "PAC") advises on matters of University Policy formulation, sponsorship, drafting, vetting, dissemination, training and compliance, and promotes best practices for the development, implementation, revision, organization, and archiving of University Policy promulgated by the appropriate University authority.[1] The Policy Coordinator leads and directs the Committee's work and provides staffing support. Its members are nominated by the University's senior executives and are appointed by the President. Policy Advisory Committee members also serve as official Policy Liaisons who function as key advisors, facilitators, and coordinators for policy-related matters originating from or related to their respective areas of jurisdiction. Responsibility for University Policy compliance resides with each policy's Responsible Executive and Responsible Office, the affected constituencies, and the University community at large. Those responsible for a policy are also responsible for developing and managing effective systems or activities to ensure appropriate policy awareness, training opportunities, and accountability. All University Policies must support Northern Arizona University's mission and goals, promote consistency and transparency, manage or mitigate risk, and provide clear guidance for the conduct of University affairs.

MISSION

The mission of the Policy Advisory Committee is to promote best practices so that:

- There is a clear process for proposing, approving, revising and disseminating policies;
- Policies can be quickly identified and accessed via a centralized online repository;
- Policies are formatted and presented in a consistent manner, to the extent practicable;
- Authorized University authorities drafting or revising a policy receive appropriate support;
- Policy writers are empowered with an effective suite of policy development tools;
- Policies are written in clear and concise language appropriate for a broad audience;
- Appropriate opportunities to provide input on new or revised polices are available;
- Duplicative or erroneous versions or copies of policies are removed from circulation;
- Conflicts or inconsistencies between policies are eliminated to the extent possible;
- Policies required or recommended by law or other external guidance are in place and current;
- Policies comply with applicable superior authorities and are consistent with stated objectives;
- Appropriate opportunities for stakeholder engagement in the policy process are provided;
- Policies impose the minimum burden of time, resources, and complexity; and
- Policies are revised as appropriate and superseded versions are properly archived.

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[1] "University Policies" are significant internal directives that govern University operations or services that are housed within the University Policy Library. In contrast, "Academic Policies" are part of the Academic Catalog and "Unit-Level Policies" apply only at the division, department, college, office, program, or activity level. This document refers to University Policies only.