All students must submit this original hard copy completed petition via USPS Priority, FedEx, or UPS by the deadline to: Student Service Center
Student and Academic Services Building, Room 103
1100 S. Beaver Street, #4050
Flagstaff, AZ 86011-4050
Phone: (928) 523-6464

NAU’s Residency for Tuition Purposes policy is available at nau.edu/university-policy-library/residency/

In Arizona, as in all other states, tuition at the State’s publicly-supported universities is lower for in-state resident students than for out-of-state non-resident students. This reflects the fact that state universities are supported financially by the state’s taxpayers. The universities’ rules for determining classification or reclassification as a resident or non-resident for tuition purposes reflect Arizona law and Arizona Board of Regents ("ABOR") policy. At the time of their admission, Northern Arizona University classifies all students as either a resident or non-resident. Students must be admitted and properly registered for classes using the tuition classification initially determined by the University prior to petitioning for residency reclassification for that term.

Additional residency information and forms are available at nau.edu/azresidency.

- This application is for students who graduated from an Arizona high school, but are not otherwise eligible for in-state resident tuition status. The student must meet the following conditions:
  - The student has attended high school in Arizona for a minimum of three (3) years while physically present in Arizona and graduated from an Arizona high school (or attained the equivalent while physically present in Arizona for a minimum of three (3) years)
  - Student is an Undergraduate
  - Student is not in an accelerated program, an online program, a program with differential tuition, or a distributed program

Students that meet all of the above may be eligible for a non-resident tuition rate of 150% of the current undergraduate resident tuition.

In accordance with Arizona law (A.R.S. §15-1803) and ABOR Policy 4-102, a person who is not a citizen or legal resident of the United States or who is without lawful immigration status is not entitled to classification as an in-state resident for tuition purposes. Students eligible for this tuition rate remain classified as non-residents.

Deadlines – Term specific deadlines can be found at nau.edu/azresidency.
- The deadline to request reclassification is the Last Day of Registration. Students who fail to submit a petition or affidavit within the allowable timeframe waive their right to gain reclassification as an in-state resident for that semester, term, or session.
- Processing time for petitions is twenty (20) business days. If additional information is needed the process may be delayed.
- No extensions of payment deadlines are granted on the basis of unresolved residency status or pending petitions. A refund of fees will be issued, if necessary, upon approval of resident status.

Last Day of Registration: the final day of regular registration for credit for a semester, term, or session (as applicable) as published by the Office of the Registrar or as determined by the Executive Director of the Student Service Center.

Appealing a Denial
In accordance with ABOR Policy 4-205 and as outlined in the Residency Reclassification Procedure, if an individual believes they have met the requirements to be classified as an in-state resident for tuition purposes and has been denied such classification, they may appeal their non-resident classification by submitting a Non-Resident Classification Notice of Appeal to the Student Service Center by the relevant deadlines published on its website. In no event will the University accept residency classification appeals later than thirty-five (35) calendar days from the applicable Last Day of Registration. Failure to file a completed and signed notice of appeal within the allowable timeframe shall constitute a waiver of the individual’s right to appeal their residency classification for that term.

Student Athletes
If you are a Student Athlete, currently classified as Non-Resident or WUE, and receiving any scholarship funds from the Athletics Department, you must speak with the Athletics Compliance Officer before submitting this petition. Becoming a Resident for tuition purposes could negatively impact your Athletics Scholarship.
RESIDENCY RECLASSIFICATION
NON-RESIDENT ARIZONA HIGH SCHOOL GRADUATE
TUITION RATE APPLICATION

Instructions
Respond to all questions and statements and provide copies (no originals, these documents will not be returned to you) of all documentation required. Failure to do so will delay processing of this petition and may be interpreted as evidence of non-residency.

Falsification: Any student found to have intentionally made a false or misleading statement or to have deliberately submitted false or misleading information or materials concerning a petition for residency classification for tuition purposes with the intent to deceive is subject to dismissal from the University and will be held responsible for the payment of any tuition amounts that would have been charged but for the false or misleading statement.

Student/Applicant Information
NAU ID # ______________________ □ Undergraduate □ Graduate
☑ Fall □ Spring Year _______

Full Legal Name _____________________________ E-mail Address ____________________ Phone __________________

Complete Mailing Address ____________________________________________________________
Street City State Zip

REQUIRED DOCUMENTATION
Documents will be evaluated solely by the University's residency classification officer or Residency Classification Appeal Committee, who may consider any relevant evidence, including but not limited to, the information or material described below. No one factor is determinative.

Please check the appropriate box, Provided or Not Provided, for all items.

Evidence that the student attended 3 years of high school in AZ and graduated in AZ
Provide only ONE of the below
• Final Arizona High School Transcript(s) showing at least 3 years of attendance AND graduation. Attach documents.
  □ Check here if you’ve already submitted transcripts to NAU (please re-submit if submitted prior to 2011)
• Arizona GED completion certificate AND evidence* of 3 years physical presence in Arizona during your high school years. Attach documents.
• Online high school transcript(s) showing graduation AND evidence* of 3 years physical presence in Arizona during your high school years.
  *Examples of acceptable evidence include transcripts, bank statements, pay stubs, state tax forms, etc. Attach documents.

Evidence that student is a citizen or an eligible non-citizen
You are not required to provide this documentation. However if it is not provided you will not be considered for NAU Merit scholarships.

Additional Information
Explain in the space below any additional information that would support your petition, including explanation of any missing documents. Attach a separate page if needed.
RESIDENCY RECLASSIFICATION
NON-RESIDENT ARIZONA HIGH SCHOOL GRADUATE TUITION RATE APPLICATION

Student/Applicant Certification

I certify that all statements, information, and evidence presented are true and complete. I understand that if am found to have made a false or misleading statement concerning domicile or tuition status, I will be subject to dismissal from the university and be held responsible for the payment of any tuition amounts that would have been charged but for the false or misleading statement (ABOR 4-208B). I hereby grant permission for NAU representatives to verify any supporting evidence submitted with this waiver, petition, or affidavit.

Signature (sign in the presence of Notary Public) ______________________________________

Applicant signature

Subscribed and sworn before me on this _____ day of ______________, 20____.

State of __________________________County of ______________________

Notary Name (print) ______________________________________     (Notary Seal)

Notary Signature ________________________________________my commission expires: _____________