

## CONTRACTING AND PURCHASING SERVICES POLICY MANUAL

 <b>NORTHERN ARIZONA UNIVERSITY</b>	<b>POLICY PUR 305-06</b>
	Section:
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	Responsible office: Purchasing
	Origination date: 07/01/1996
<b>Subject: Hazardous Materials</b>	Effective date: 07/01/1996
Source: University policy	Revision date:

### PURPOSE

To establish guidelines for the purchase and handling of hazardous materials.

### POLICY

#### **PUR 305-06-01: Hazardous Materials**

Hazardous materials shall, in all cases, be purchased in the minimum quantity which will satisfy the intended use. The liability of storing hazardous material and the costs and liabilities associated with its proper disposal outweigh any savings that result from purchasing "in bulk."

All hazardous materials shall be stored, handled and disposed of according to the procedures of the NAU Regulatory Compliance Department.

For further information contact the Regulatory Compliance Department.

### CROSS REFERENCE

[PUR 205-00](#) Prohibited Purchases  
[PUR 302-01](#) Departmental Purchase Orders  
[PUR 600-01](#) Reporting Receipt of Order