

**CONTRACT SIGNATURE AUTHORITY DELEGATIONS LIST**

Pursuant to [ABOR Policy 3-103](#) and Northern Arizona University’s [Contract Signature Authority](#) policy, only the President and University officers to whom the President has formally delegated contract signature authority in writing with specified limitations are authorized to sign contracts on behalf of the Arizona Board of Regents and the University. See the University’s policy in this regard and its accompanying [Frequently Asked Questions](#) for additional information.

This list is the University’s sole specification of its officers who have received delegated contract signature authority from the President in accordance with applicable ABOR and University policy. These officers only are authorized to sign and execute contracts that clearly fall within their specified contract signature authority delegation contract type, subject matter, and dollar limitations as outlined below. If you are not included on this list, you are not an authorized signer. No University official is ever authorized to enter into any type of non-written or verbal contract on the University’s behalf.

Signing a contract without authorization, which includes signing a contract that falls outside the scope of one’s delegated signature authority or that has not been approved in advance as to form by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management, is a serious breach of ABOR and University policy that may result in disciplinary sanctions up to and including termination of employment. Pursuant to [A.R.S. § 35-154](#), a violation of applicable ABOR and University policy in this regard may also result in substantial personal liability.

In accordance with applicable policy, the term “contract” as used herein means any written agreement that imposes legally enforceable obligations on the Arizona Board of Regents and Northern Arizona University. Note that all contracts must be approved in advance as to form by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management as may be appropriate for the type of contract being implemented. Contact the Office of General Counsel and Contracts, Purchasing, and Risk Management for additional information or assistance in this regard.

Pursuant to the University’s [External Data Use Agreements](#) policy, the Vice President for Research (or current designee, David Faguy) must review and approve all External Data Use Agreements (as this category of contracts is defined in this policy) prior to their formal execution by Contracts, Purchasing, and Risk Management on behalf of the Arizona Board of Regents and Northern Arizona University.

Title	Name	Description of Delegated Signature Authority
President	Rita Cheng	All types of contracts.
Executive Vice President and Chief of Staff	Josh Mackey (interim)	With the President’s approval, all types of contracts.

<p>Vice President for Advancement</p>	<p>Rickey McCurry</p>	<p>Contracts that relate directly to the functions and responsibilities of the Division of Advancement of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Catering contracts for alumni events;</li> <li>2. Gift and grant agreements and related documents; and</li> <li>3. Other contracts that relate directly to the functions and responsibilities of the Division of Advancement, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Vice President for Capital Planning and Campus Operations</p>	<p>Daniel Okoli</p>	<p>Contracts that relate directly to the functions and responsibilities of the Division of Capital Planning and Campus Operations of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Construction contracts and related change orders;</li> <li>2. Contracts or documents relating to entitlements for real property, including but not limited to, applications and other documents with respect to zoning, building permits, use permits, subdivision maps and plats, and authorizations to file applications and submittals related thereto;</li> <li>3. Contracts that relate to the use of University physical facilities other than athletic facilities;</li> <li>4. Maintenance contracts;</li> <li>5. Real property development agreements and other items related thereto approved by the President;</li> <li>6. Real property purchase and sales contracts, escrow instructions, deeds, easements, leases, and other items related thereto;</li> <li>7. Professional consultant contracts approved in advance by the President not to exceed \$50,000; and</li> <li>8. Other contracts that relate directly to the functions and responsibilities of the Division of Capital Planning and Campus Operations, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000</li> </ol>
<p>Chief Marketing Officer</p>	<p>Harlan Teller</p>	<p>Contracts that relate directly to the functions and responsibilities of University Marketing of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Marketing agency contracts and related change orders;</li> <li>2. Contracts for advertising and media placements, insertion orders, and ad sponsorships;</li> <li>3. Contracts for creative services, including but not limited to, for writers, graphic designers, photographers, and videographers;</li> <li>4. Contracts for installation and production work for marketing and printing services; and</li> <li>5. Professional consultant contracts approved in advance by the President not to exceed \$50,000; and</li> <li>6. Other contracts that relate directly to the functions and responsibilities of University Marketing, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial</li> </ol>

		obligation on the University such financial obligation shall not exceed \$10,000
Chief Human Resources Officer	Josh Mackey	<p>Contracts that relate directly to the functions and responsibilities of Human Resources of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Employee management or personal consulting contracts approved in advance by the President not to exceed \$50,000;</li> <li>2. Executive search firm contracts approved in advance by the President not to exceed \$50,000; and</li> <li>3. Other contracts that relate directly to the functions and responsibilities of Human Resources, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
Chief Information Officer	Steven Burrell	<p>Contracts that relate directly to the functions and responsibilities of Information Technology Services the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Enterprise information solutions;</li> <li>2. IT infrastructure;</li> <li>3. IT security;</li> <li>4. Telephony; and</li> <li>5. Sponsorship agreements approved by the President; and</li> <li>6. Other contracts that relate directly to the functions and responsibilities of Information Technology Services, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
Vice President for Enrollment Management	Anika Olsen	<p>Contracts that relate directly to the functions and responsibilities of the Division of Enrollment Management of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Admission or student recruitment-related travel and events not to exceed \$25,000; and</li> <li>2. Other contracts that relate directly to the functions and responsibilities of the Division of Enrollment Management, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>

<p>Vice President for Finance, Institutional Planning, and Analysis and Chief Financial Officer</p>	<p>Bjorn Flugstad</p>	<p>Contracts that relate directly to the functions and responsibilities of the Division of Finance, Institutional Planning and Analysis of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Contracts for consultants or other experts approved in advance by the President;</li> <li>2. Debt issuance contracts and related instruments, including but not limited to, credit agency documents and ground leases;</li> <li>3. Instruments related to the University's banking arrangements;</li> <li>4. Investment contracts and related instruments; and</li> <li>5. Other contracts that relate directly to the functions and responsibilities of the Division of Finance, Institutional Planning and Analysis, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Associate Vice President and Comptroller</p>	<p>Wendy Swartz</p>	<p>Contracts that relate directly to the functions and responsibilities of the Division of Finance, Institutional Planning and Analysis of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Debt issuance contracts and related instruments, including but not limited to, credit agency documents and ground leases;</li> <li>2. Instruments related to the University's banking arrangements;</li> <li>3. Investment contracts and related instruments; and</li> <li>4. Other contracts that relate directly to the functions and responsibilities of the Division of Finance, Institutional Planning and Analysis, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>General Counsel</p>	<p>Michelle Parker</p>	<p>Contracts that relate directly to the functions and responsibilities of the Office of General Counsel of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Contracts for retained counsel;</li> <li>2. Contracts for investigators or other experts approved in advance by the President;</li> <li>3. Settlement agreements as approved by the President; and</li> <li>4. Other contracts that relate directly to the functions and responsibilities of the Office of General Counsel, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Vice President for Intercollegiate Athletics</p>	<p>Mike Marlow</p>	<p>Contracts that relate directly to the functions and responsibilities of the Division of Intercollegiate Athletics of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Athletic event contacts;</li> <li>2. Athletic event official contracts (referees, umpires, etc.);</li> <li>3. Coaching contracts approved by the President;</li> <li>4. Sponsorship agreements approved by the President; and</li> </ol>

		<p>5. Other contracts that relate directly to the functions and responsibilities of the Division of Intercollegiate Athletics, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</p>
<p>Provost and Vice President for Academic Affairs</p>	<p>Diane Stearns</p>	<p>No signature authority requested.</p>
<p>Deans (and equivalent officials)</p>	<p>Various</p>	<p>Contracts that relate directly to the functions of the dean's area of administration of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Affiliation agreements</li> <li>2. Internship agreements</li> <li>3. Participation agreements which do not involve the exchange of money but only service in the community</li> <li>4. Other contracts that relate directly to the functions of the dean's area of administration, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Associate Vice President for Global Initiatives and Executive Director of the Center of International Education</p>	<p>Daniel Palm</p>	<p>Contracts that relate directly to the functions of the Center for International Education of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Event planning;</li> <li>2. International partnership agreements pertaining to student exchanges, dual degree and cooperative academic programs, and international representatives;</li> <li>3. Performers;</li> <li>4. Travel and transportation; and</li> <li>5. Vendors providing services for global programs.</li> </ol>
<p>Vice President for Research</p>	<p>David Schultz</p>	<p>Contracts that relate directly to the functions and responsibilities of the Division of Research of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Sponsored grant or project contract proposals and bids;</li> <li>2. Sponsored contracts;</li> <li>3. Subcontracts for collaborative research issues by the University for services under a sponsored prime contract;</li> <li>4. Material transfer agreements;</li> <li>5. Non-disclosure agreements; and</li> <li>6. Other contracts that relate directly to the functions and responsibilities of the Division of Research, provided that if such</li> </ol>

		other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.
Vice President for Student Affairs	Erin Grisham	<p>Contracts that relate directly to the functions and responsibilities of the Division of Student Affairs of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Speaker, honorarium and performance contracts for student educational, outreach, and entertainment events; and</li> <li>2. Other contracts that relate directly to the functions and responsibilities of the Division of Student Affairs, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
Assistant Vice President for Campus Health Services	Julie Ryan	<ol style="list-style-type: none"> <li>1. The Northern Arizona Healthcare HSP 32 form that allows CHS employees to remotely access Cerner.</li> </ol>
Vice President for Advancement	Michelle Manis	<p>Contracts that relate directly to the functions and responsibilities of the Division of Advancement of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Catering for alumni events;</li> <li>2. Gift and grant agreements and related documents; and</li> <li>3. Other contracts that relate directly to the functions and responsibilities of the Division of Advancement, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
Associate Vice President for Contracts, Purchasing, and Risk Management	Becky McGaugh	Contracts and documents all types that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel, provided that they are not sponsored grants or contracts or sub-awards.
Assistant Director for Contracts, Purchasing, and Risk Management	Angela Helmer	<p>Contracts that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and as, may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Business associate agreements;</li> <li>2. Commercial use authorizations and special use permits;</li> <li>3. Contracts resulting from a competitive solicitation;</li> <li>4. Data use agreements;</li> <li>5. Non-disclosure agreements;</li> <li>6. Procurement contracts and associated documents not to exceed \$500,000;</li> <li>7. Risk management forms and related documentation;</li> <li>8. University standard form contracts not to exceed \$500,000;</li> </ol>

		<p>9. Other contracts that relate directly the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management, provided that such other contracts are not governmental memorandums of understanding, intergovernmental agreements, leases, real estate transactions, legal settlement agreements, academic agreements, or sponsored grants or contracts or sub-awards and further provided that such other contracts do not impose a financial obligation on the University that exceeds \$500,000.</p>
Assistant Director for Contracts, Purchasing, and Risk Management	Debra Cisneros	<p>Contracts that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Business associate agreements;</li> <li>2. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>3. Contracts resulting from a competitive solicitation;</li> <li>4. Data use agreements;</li> <li>5. Non-disclosure agreements;</li> <li>6. Procurement contracts and related documents not to exceed \$500,000;</li> <li>7. Risk management forms and related documentation;</li> <li>8. University standard form contracts not to exceed \$500,000; and</li> <li>9. Other contracts that relate directly the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management, provided that such other contracts are not governmental memorandums of understanding, intergovernmental agreements, leases, real estate transactions, legal settlement agreements, academic agreements, or sponsored grants or contracts or sub-awards and further provided that such other contracts do not impose a financial obligation on the University that exceeds \$500,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Aaron Kaminski	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Business associate agreements;</li> <li>2. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>3. Data use agreements;</li> <li>4. Non-disclosure agreements;</li> <li>5. Procurement contracts and related documents not to exceed \$250,000;</li> <li>6. Risk management forms and related documentation; and</li> <li>7. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Cameo Pete	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Business associate agreements;</li> </ol>

		<ol style="list-style-type: none"> <li>2. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>3. Data use agreements;</li> <li>4. Non-disclosure agreements;</li> <li>5. Procurement contracts and related documents not to exceed \$250,000;</li> <li>6. Risk management forms and related documentation; and University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Ralph Nicholls	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Business associate agreements;</li> <li>2. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>3. Data use agreements;</li> <li>4. Non-disclosure agreements;</li> <li>5. Procurement contracts and related documents not to exceed \$250,000; and</li> <li>6. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Scott Miller	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Business associate agreements;</li> <li>2. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>3. Data use agreements;</li> <li>4. Non-disclosure agreements;</li> <li>5. Procurement contracts and related documents not to exceed \$250,000; and</li> <li>6. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Kaitlyn Jones	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>2. Data use agreements;</li> <li>3. Non-disclosure agreements;</li> <li>4. Procurement contracts and related documents not to exceed \$250,000; and</li> <li>5. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Glenn Birkett	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may</p>



		<p>be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>2. Data use agreements;</li> <li>3. Non-disclosure agreements;</li> <li>4. Procurement contracts and related documents not to exceed \$250,000; and</li> <li>5. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	David Womochil	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved in advance by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>2. Data use agreements;</li> <li>3. Non-disclosure agreements;</li> <li>4. Procurement contracts and related documents not to exceed \$250,000; and</li> <li>5. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Andrea McLean	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Commercial use authorizations and special use permits for University use of federal or state lands;</li> <li>2. Data use agreements;</li> <li>3. Non-disclosure agreements;</li> <li>4. Procurement contracts and related documents not to exceed \$250,000; and</li> <li>5. University standard form contracts not to exceed \$250,000.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Deborah Russell-Kelly	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Vehicle title and registration documents;</li> <li>2. Motor vehicle documents; and</li> <li>3. Property disposition documents.</li> </ol>
Contracts Administrator for Contracts, Purchasing, and Risk Management	Emily McBride	<p>Contracts as authorized by the appropriate supervisor that relate directly to the normal functions, processes, and responsibilities of Contracts, Purchasing, and Risk Management for transactions that have been approved by other relevant campus authorities and, as may be appropriate, as to form by the Office of General Counsel of the following types and limitations:</p> <ol style="list-style-type: none"> <li>1. Risk management forms and related documentation; and</li> <li>2. University standard form contracts not to exceed \$250,000.</li> </ol>

<p>Assistance Vice President for Research Compliance</p>	<p>David Faguy</p>	<p>Contracts that relate directly to the functions and responsibilities of the Office of Research Compliance of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Animal care and use;</li> <li>2. Export control;</li> <li>3. Human subjects research;</li> <li>4. Institutional biosafety;</li> <li>5. Research integrity; and</li> <li>6. Other contracts that relate directly to the functions and responsibilities of the Office of Research Compliance, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Assistant Vice President for Research and Innovation</p>	<p>William Aylor</p>	<p>Contracts that relate directly to the functions and responsibilities of NAU Innovations of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Applications and correspondence related to the protection or commercialization of ABOR-owned intellectual property;</li> <li>2. Collaborative research agreements;</li> <li>3. Inter-institutional agreements;</li> <li>4. Licensing agreements for ABOR-owned intellectual property;</li> <li>5. Non-disclosure agreements related to intellectual property; and</li> <li>6. Other contracts that relate directly to the functions and responsibilities of NAU Innovations or the Division of Research, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Assistant Vice President for Sponsored Projects</p>	<p>Stacia Levy</p>	<p>Contracts that relate directly to the functions and responsibilities of the Office of Sponsored Projects of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Institutional assurances and certifications required for grant and contract applications or proposals;</li> <li>2. Non-disclosure agreements;</li> <li>3. Sponsored Activity Contracts;</li> <li>4. Sponsored grant and contract proposals;</li> <li>5. Research contracts;</li> <li>6. Research service agreements with federal agencies; and</li> <li>7. Other contracts that relate directly to the functions and responsibilities of the Office of Sponsored Projects or the Division of Research, provided that such other contracts are not sponsored grants or contracts and further provided that if such other contracts impose a financial obligation on the University such financial obligation shall not exceed \$10,000.</li> </ol>
<p>Director, Office of Sponsored Projects</p>	<p>Kerri Byrd</p>	<p>Contracts that relate directly to the functions and responsibilities of the Office of Sponsored Projects of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p>

		<ol style="list-style-type: none"> <li>1. Institutional assurances and certifications required for grant and contract applications or proposals;</li> <li>2. Sponsored activity contracts;</li> <li>3. Sponsored grant and contract proposals; and</li> <li>4. Subcontracts for collaborative research under a sponsored project prime contract.</li> </ol>
Director, Office of Sponsored Projects	Renita Wiley	<p>Contracts that relate directly to the functions and responsibilities of the Office of Sponsored Projects of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Institutional assurances and certifications required for grant and contract applications or proposals;</li> <li>2. Sponsored activity contracts;</li> <li>3. Sponsored grant and contract proposals; and</li> <li>4. Subcontracts for collaborative research under a sponsored project prime contract.</li> </ol>
Senior Sponsored Projects Officer	Kerwin Lawrence	<p>Contracts with a value not to exceed \$1,000,000 that relate directly to the functions and responsibilities of the Office of Sponsored Projects of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Institutional assurances and certifications required for grant and contract applications or proposals;</li> <li>2. Sponsored activity contracts;</li> <li>3. Sponsored grant and contract proposals; and</li> <li>4. Subcontracts for collaborative research under a sponsored project prime contract.</li> </ol>
Sponsored Projects Officer	Ivan Ochsner	<p>Contracts with a value not to exceed \$1,000,000 that relate directly to the functions and responsibilities of the Office of Sponsored Projects of the following types and limitations provided that they have been approved in advance as to form as appropriate by the Office of General Counsel and/or Contracts, Purchasing, and Risk Management:</p> <ol style="list-style-type: none"> <li>1. Institutional assurances and certifications required for grant and contract applications or proposals;</li> <li>2. Sponsored activity contracts;</li> <li>3. Sponsored grant and contract proposals; and</li> <li>4. Subcontracts for collaborative research under a sponsored project prime contract.</li> </ol>