

## COMPTROLLER POLICY MANUAL

	<b>POLICY: CMP 102-04</b>
	Section: 100 General
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	Responsible office: Comptroller
Origination date: 01/01/2000	
<b>Subject: Document Identifiers –PeopleSoft Student Financials</b>	Effective date: 07/01/2012
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### PURPOSE

To list the various document codes interfaced from NAU’s PeopleSoft Student Financial System.

### SOURCE

Comptroller’s Office

### DISCUSSION

The following information is intended to assist users of PeopleSoft Financials reports in identifying transactions from the PeopleSoft Student Financial System.

#### **CMP 102-04: Document Identifiers – PeopleSoft Student Financials**

##### **PeopleSoft Student Information System:**

PeopleSoft Student Financial System (PS) transactions are interfaced to PeopleSoft Financials on a nightly basis (Monday through Friday). Activity occurring over the weekend interface to PeopleSoft Financials on Monday night. Several types of PeopleSoft Financials documents are generated from the PS interface, SFC documents for cashiering transactions, and SF documents for account receivable transactions.

##### **Cashiering:**

SFC transactions from PS are assigned a transaction number from the PS system. The number consists of SF and seven digits (SF0006852)

##### **Accounts Receivable:**

PS accounts receivables charges typically do not interface to PeopleSoft Financials until the charge is satisfied through one of several sources, including: cashier payments, waivers, financial aid disbursements, pay plans (NAU or 3rd Party), and reversals. Satisfied charges are interfaced to PeopleSoft Financials documents with a transaction number starting with SFC and seven digits (SFC0007425)

Refunds to students through PS are interfaced to PeopleSoft Financials with an SF or VOU document.

Please refer to [Financial Reports](#) for information on available PS Business Object reports.