

## CLEAR BAGS AND PROHIBITED ITEMS AT SELECT EVENTS

### POLICY SUMMARY

For the safety and security of its guests, Northern Arizona University enforces a clear bag policy at select events. When the clear bag policy is in effect, security screening takes place, the size and type of bags allowed into the venue is limited, and the Prohibited Items listed in this policy are banned. Additionally, the use (but not possession) of any type of tobacco product is always prohibited at all NAU venues in accordance with the University's tobacco-free campus policy. To determine whether the clear bag policy will apply at a particular event, attendees may check their ticketing information or visit the [clear bag web page](#). NAU-branded clear bags suitable for all University events are available from the NAU Bookstore.

### REASON FOR THIS POLICY

Reasonable safety and security precautions are essential to protect the well-being of attendees at University events and contribute to effective risk management.

### ENTITIES AFFECTED BY THIS POLICY

- Lumberjack Athletics
- NAU Communications
- Police Department
- University Events

### WHO SHOULD KNOW THIS POLICY

- All NAU event personnel
- All NAU event attendees or participants
- Chief Marketing Officer
- Chief of Police and Police Department senior staff

### DEFINITIONS

**Prohibited Items:** items listed in this policy that have been determined by security personnel to pose a safety or security risk to attendees and will therefore be banned from the venue when the clear bag policy is in effect.

### POLICY

#### A. Determination and Public Notice

After appropriate consultation with leadership team members, the President or the President's authorized designee will determine when the clear bag policy shall be in effect at particular events or venues. Reasonable advance public notice shall be provided via attendee ticketing information, the University's [clear bag web page](#), and by other appropriate means as determined on a case-by-case basis by event organizers and security personnel. In special circumstances, the clear bag policy may be implemented with limited public notice when necessary to enhance public safety and security.

## B. Acceptable Bags

The bags listed below will be accepted for entry when the clear bag policy is in effect. Each attendee will be allowed to enter with one clear bag and a small clutch purse. University security personnel will properly screen all bags, purses, and personal items entering the venue. Any attendee that denies permission to search any bag, purse, or item they wish to bring into the venue will be denied entry. Everyday personal items such as keys, wallets, makeup, feminine products, etc. and items such as souvenir cups, small cameras, binoculars, and factory-sealed plastic water bottles (no larger than 51 oz or 1.5 liters) are allowed if carried into the venue in pockets, by hand, or in an approved clear bag or clutch purse. Blankets and seat cushions/chair backs 18" wide or less without pockets, covers, or compartments may be carried by hand or over an arm or shoulder.

- NAU-branded or similar clear drawstring bags no larger than 16" x 18" when flat
- Clear plastic, vinyl, or PVC bags that do not exceed 12" x 6" x 12" in size
- One-gallon resealable clear plastic freezer bags (Ziploc or similar)
- Small clutch purses no larger than approximately 4.5" x 6.5" after being searched

## C. Prohibited Bags

The following is a partial list of prohibited bags that will not be accepted for entry when the clear bag policy is in effect. Prohibited bags may not be placed in clear bags to gain entry. A clear bag is to be used as a substitute for any bag that appears on the prohibited bag list.

- Purses larger than a clutch
- Printed or patterned plastic or vinyl bags
- Backpacks (solid or clear)
- Computer, camera bags, or oversized tote bags
- Diaper bags (diaper bag items may be placed in a clear bag to gain entry)
- Mesh or straw bags
- Briefcases or fanny packs
- Luggage or duffle bags of any kind

## D. Other Prohibited Items

The items below are prohibited at all NAU venues when the clear bag policy is in effect and must be either returned to the owner's vehicle or discarded prior to entry. University security personnel will regard their presence at NAU events where the clear bag policy applies as cause for removal of the attendee in possession of a Prohibited Item and no refund will be provided.

- Outside food or drinks (except factory-sealed water) and all alcoholic beverages
- Glass or heavy metal containers
- Soft or hard sided coolers or ice chests
- Noisemakers of any kind (air horns, Thunderstix, whistles, cow bells, etc.)
- Large or oversized strollers (umbrella strollers are allowed)
- Bikes, scooters, skateboards, roller skates, skate shoes, hoverboards
- Sticks, poles, or similar objects that can be used as a weapon
- Throwing toys such as footballs, baseballs, frisbees, inflatable beach balls, or Nerf toys
- Fireworks, drones, laser pointers
- Seat cushions/chair backs more than 18" wide or with any type of pouch, pocket, or cover
- Pets or other animals (except service animals)
- Selfie sticks, tripods, monopods
- Oversized hats, large golf umbrellas (small retractable umbrellas are allowed)
- Weapons of any kind including those carried with a permit
- Any other item that may pose a safety or security risk

## E. Tobacco-Free Campus

In accordance with its tobacco-free campus policy, NAU bans the use of all tobacco products, including e-cigarettes and smokeless tobacco products, at all times at all NAU events and venues.

## F. Service Animals, Medically Necessary Items, and Powered Mobility

Service animals, medical bags, and medically necessary items such as oxygen tanks or generators, diabetes kits, allergy pens, etc. will be allowed at all University events after appropriate security screening by event personnel. Powered mobility assistive devices may be used by individuals with disabilities at all NAU events.

## G. Clear Bag Policy Web Page

The Director for Policy will maintain the University's [clear bag web page](#) with up-to-date information about this policy's standards and requirements and to provide advance public notice of those events where the clear bag policy will be in effect.

## RESPONSIBILITIES

**Director for Policy:** maintains the list of events where the clear bag policy is in effect on the [clear bag web page](#).

## PROCEDURES

There are no procedures associated with this policy.

## RELATED INFORMATION

### Forms or Tools

[Clear Bag Policy Frequently Asked Questions](#)

### Cross-References

[Service and Assistance Animals](#)

[Tobacco-Free Campus](#)

### Sources

There are no external sources associated with this policy.

## APPENDIX

None.