



Contracts, Purchasing,  
and Risk Management

**ARIZONA BOARD OF REGENTS  
FOR AND ON BEHALF OF  
NORTHERN ARIZONA UNIVERSITY**

Contracts, Purchasing and Risk Management

**BEHAVIORAL EXPECTATIONS FOR AUTHORIZED ADULTS**

\_\_\_\_\_  
("PROGRAM")

928-523-4557

RETURN TO:

[NAU-Insurance@nau.edu](mailto:NAU-Insurance@nau.edu)

PO Box 4067  
Flagstaff, AZ 86011

Revised 06/30/2020

**THIS DOCUMENT HAS LEGAL CONSEQUENCES. IT MUST BE COMPLETED AND SIGNED PRIOR TO PARTICIPATION. PLEASE READ IT CAREFULLY BEFORE SIGNING.**

**If not defined within the form, all capitalized words shall have the meaning as set forth in the Northern Arizona University Supervision of Non-Student Minors Policy.**

As an Authorized Adult in the Program, I agree to abide by the following Behavioral Expectations related to my conduct:

1. I will read the University’s Supervision of Non-Student Minors Policy and will abide by its terms and conditions.
2. I will abide by all federal, state, and local laws.
3. I will not consume or be under the influence of alcohol while on duty or responsible for the care of Non-Student Minors.
4. I will not bring firearms or other weapons to any Program site unless use of such firearms or weapons is a part of officially sanctioned Program activities.
5. I will not sell, use, possess, or distribute any drugs or related items that would violate the law.
6. I will not provide any legal drugs, including prescription medications or over-the-counter medications, to Non-Student Minors unless expressly authorized to do so in accordance with a release from the Non-Student Minor’s parent/legal guardian.
7. I will abide by Northern Arizona University’s tobacco free and weapons policies.
8. I will not engage in any threatening or intimidating behavior, including but not limited to stalking, bullying, or hazing. If Program is an on-line program, I will not engage in cyberbullying, exploitation, cyberstalking, on-line grooming or image replication. If I become aware of such behavior from Non-Student Minors participating in the Program, I will report signs of this activity to the Program Administrator.
9. I will not engage in behavior that will or is intended to cause physical or emotional harm either to myself or to others participating in this Program.
10. I will not engage in gambling or gaming activities while on duty or responsible for the care of Non-Student Minors.
11. I will not engage in any sexual activity, sexual offenses, or activities involving sexual favors with any Non-Student Minor or with any other individual while in the company of Non-Student Minors.
12. I will not engage in any discriminatory activities, including but not limited to harassment or retaliation.
13. I will not conceal an act of misconduct prohibited by these Behavioral Expectations.
14. I will use audio or video recording devices only if approved by the Program for purposes consistent with authorized Program activities.
15. I will immediately make a report to law enforcement by calling 911 or the Northern Arizona University Police Department at 928-523-3611 if I reasonably believe any Non-Student Minor has been the victim of a non-accidental physical injury, abuse, child abuse, a sex offense, or neglect.
16. I will follow directions of Program supervisors that are reasonably required to fulfill my duties as an Authorized Adult.

I am aware and acknowledge that if I violate any of these Behavioral Expectations, I may be subject to removal from Program participation or be subject to other sanctions, and that any expenses related to removal or sanctions will be my sole responsibility.

<b>Authorized Adult Certification</b>
I certify that I have read and will follow the Behavioral Expectations and regulations outlined above.
<b>Authorized Adult Name:</b>
<b>Authorized Adult Signature:</b>
<b>Date:</b>