

Collection Name \_\_\_\_\_

Cline Library

Special Collections and Archives

NAU Acc. No. \_\_\_\_\_

Flagstaff, AZ 86011-6022

NAU Coll. No. \_\_\_\_\_

## DEED OF GIFT AGREEMENT

I, \_\_\_\_\_ residing at \_\_\_\_\_  
(street, city, state, zip, phone number)

own and desire to give, or am empowered as legal agent for

\_\_\_\_\_ to give the Arizona Board of Regents for Northern Arizona  
University (hereinafter Cline Library ) the following described property: (attach extra sheet if needed)

I assign and convey irrevocably the legal title and all literary rights or copyright which I may have to the described property to the Arizona Board of Regents for Northern Arizona University as an unrestricted gift, in the absence of any amendments made at the time of the signing of this deed. The Donor agrees to release and indemnify Cline Library (NAU) from any claims for damages or relief, and the donor has not received any goods or services from the Cline Library. I agree that Cline Library may use the material as it deems appropriate. I understand that Cline Library may digitize the described property for access via the World Wide Web or for other forms of electronic distribution. Furthermore, I agree that researchers who meet the requirements set by Cline Library may have full access to this collection.

Cline Library reserves the right to transfer out-of-scope material to more appropriate cultural heritage institution.

Any item not retained by Cline Library Special Collections and Archives shall be: (Donor to check choice)

Discarded: \_\_\_\_\_ Returned to Donor: \_\_\_\_\_ Other: \_\_\_\_\_

The responsibility for appraising donations remains with the donor. Tax deductions for charitable contributions should comply with current IRS regulations and laws. Please consult a tax professional or IRS.gov (charitable contribution deductions). Cline Library does not provide appraisals for tax or insurance purposes.

In full accord with the provisions of this deed of gift, I hereunto set my hand.

\_\_\_\_\_  
Donor's signature

\_\_\_\_\_  
Date

Receipt of the above material is gratefully acknowledged on behalf of Cline Library Special Collections and Archives.

\_\_\_\_\_  
Head, Special Collections & Archives

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean and University Librarian

\_\_\_\_\_  
Date