

Uploading a Presentation for NAU's Undergraduate Symposium

Step 1: Go to nau.edu/symposium

Step 2: Click on "Register to present or be a reviewer" in the right-hand column

Undergraduate Expo & Symposium
 at the High Country Conference Center
 April 28, 2023

A showcase for research in the sciences, the humanities, engineering, business, education, and the arts—where students share creative ideas, research, and discoveries

[Register to present or be a reviewer](#)

Undergraduate Expo & Symposium

- [Symposium Schedule](#)
- [Expo events](#)
- [Past Symposia](#)

Step 3: Log into Symposium Registration Portal

a. Click on the yellow "Login with NAU ID".

NAU students, staff, and faculty, click the yellow "Login With Your NAU ID" button and use your Louie login.

If you are not affiliated with NAU:

- If you were a reviewer in 2022, log in with the email account and password set up last year. Forgot your password? Click on "lost password?" in the login area to reset your password.
- For new reviewers, create a new account using your email and a password.

Email Address *

Password * [lost password?](#)

remember me

Login

Log in with NAU ID

THE UNDERGRADUATE SYMPOSIUM
 April 28, 2023
nau.edu/symposium
 NAU NORTHERN ARIZONA UNIVERSITY

Welcome to NAU's 2023 Undergraduate Symposium Portal

[VIEW PRESENTATIONS](#)

- To view the Undergraduate Symposium presentations click on the link above. Access to viewing posters and videos will be available April 24, 2023.

[UPLOAD YOUR PRESENTATION](#)

- To upload your presentation materials into your registration portal click the link above

[REVIEWER PORTAL](#)

- Your assignments are available underneath your name in the login box or through "My Account" at the top left
- To sign up as a new reviewer click the link above

b. Enter NAU Credentials into CAS Login system, e.g., ab123@nau.edu.

Step 4: Upload presentation documents and/or video

- a. Click on “Upload Your Presentation” and then “Presentation Title, Abstract, and Uploads”
- b. Under the abstract, you will see the options to upload your documents
 - For optimal preview and viewing capabilities, upload your poster as a PDF only.
 - The video can be uploaded in the video section. Most popular web, content, and professional media formats are accepted. If working on a team, you can opt to upload additional videos if each member is recording their own part of the presentation.
 - For images of exhibits, you can upload JPG or PNG images.

PDF of Poster Presentation (Required)
This is required for poster presentations.

Upload your presentation for scorers to review and for your presentation to be viewed on our website in the future. **The deadline to upload your poster presentation is April 21.**

We recommend uploading your presentation as a PDF since only PDF files can display a preview of your presentation in the public gallery. All files will be accessible once someone selects your presentation from the preview gallery.

No file chosen

Video (Recommended)
Videos are not required but they are recommended.

Upload a video or audio recording to support your work. This can also be a video recording of your performance or a virtual tour of your creative work. Max file size is 2 GB. Please upload your video by April 21.

No file chosen

Oral Presentation Upload
Please upload your oral presentation here.

We will load PowerPoint or similar presentations onto the A/V system using this portal. Please upload your presentation by April 21st.

No file chosen

Embedded Video Upload
If you have an embedded video in your PowerPoint presentation that is stored on your computer, please upload it here. This is not necessary for URLs such as YouTube links.

No file chosen

Video/Audio URL (Optional)
Need to upload a URL such as a YouTube link for a video or audio recording instead of a file? Enter that information here.

Additional Uploads
Do you have additional materials to upload for review?

Step 5: Click “Done” at the bottom of the page to save uploads.

If you have any questions or need further assistance, email the Office of Undergraduate Research and Creative Activity at ug-research@nau.edu.

To access completed registrations:

Step 1: Click on “Complete” under “My Applications” to access your completed registration.



Welcome Lara Dickson

- Home
- My Applications
 - All (3)
 - Incomplete (2)
 - Complete (1)**
 - Expired (0)
 - Archived (1)
- My Judging Assignments
- My Profile
- Admin Panel
- Log Out

JOIN THE UNDERGRADUATE SYMPOSIUM

April 28, 2023
nau.edu/symposium

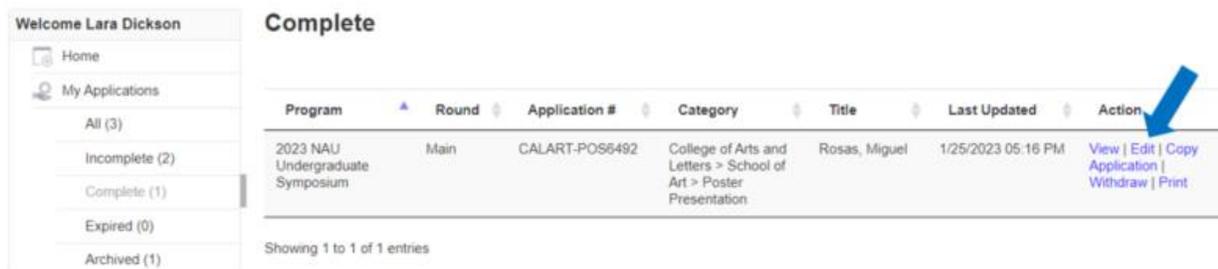
NAU
NORTHERN ARIZONA UNIVERSITY

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Step 2: Click on “Edit” under the “Action” menu to access the registration.



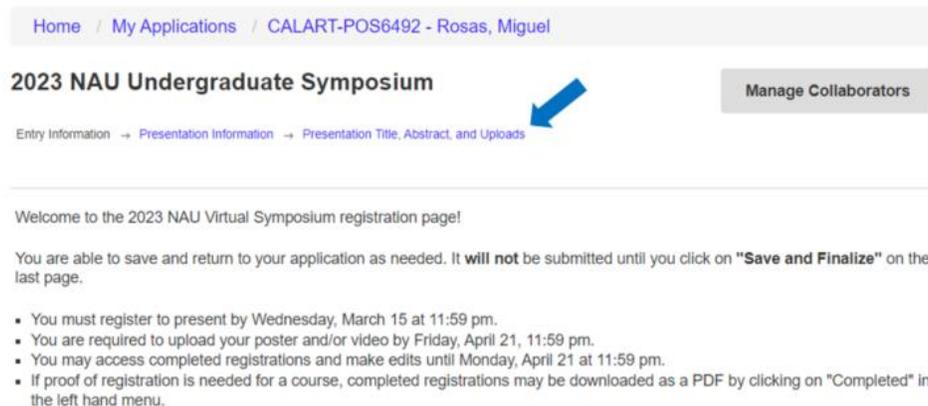
Welcome Lara Dickson

Complete

Program	Round	Application #	Category	Title	Last Updated	Action
2023 NAU Undergraduate Symposium	Main	CALART-POS6492	College of Arts and Letters > School of Art > Poster Presentation	Rosas, Miguel	1/25/2023 05:16 PM	View Edit Copy Application Withdraw Print

Showing 1 to 1 of 1 entries

Step 3: Click on the “Presentation Title, Abstract, and Uploads” page in the breadcrumb at the top of the page.



Home / My Applications / CALART-POS6492 - Rosas, Miguel

2023 NAU Undergraduate Symposium [Manage Collaborators](#)

Entry Information → Presentation Information → [Presentation Title, Abstract, and Uploads](#)

Welcome to the 2023 NAU Virtual Symposium registration page!

You are able to save and return to your application as needed. It **will not** be submitted until you click on "**Save and Finalize**" on the last page.

- You must register to present by Wednesday, March 15 at 11:59 pm.
- You are required to upload your poster and/or video by Friday, April 21, 11:59 pm.
- You may access completed registrations and make edits until Monday, April 21 at 11:59 pm.
- If proof of registration is needed for a course, completed registrations may be downloaded as a PDF by clicking on "Completed" in the left hand menu.

Step 4: Click “Done” at the bottom of the page to save uploads.

If you have any questions or need further assistance, email the Office of Undergraduate Research and Creative Activity at ug-research@nau.edu.