

## Uploading a Presentation for NAU's 2021 Virtual Symposium

**Step 1:** Go to [nau.edu/symposium](http://nau.edu/symposium)

**Step 2:** Click on "Register to present or judge" in the right-hand column

### Undergraduate Expo and Symposium

April 12-16, 2021

Showcase for research in the arts, business, education, the humanities, and the sciences and students sharing creative ideas, research, and discoveries

Join NAU students, faculty, staff, and the Flagstaff community at the 2021 Undergraduate Expo and Symposium, a week-long showcase for research in the arts, business, education, the humanities, and the sciences. All events are free and open to the public. Explore our interactive campus maps to find buildings and parking locations at NAU.

Register to present or judge

#### Research student stories

[Read stories](#) to find out more about the range of research opportunities offered to undergraduates at NAU.

**Step 3:** Log into Virtual Symposium Registration Portal

a. Click on the yellow "Login with NAU ID".

NAU students, staff, and faculty, click the yellow "Login With Your NAU ID" button and use your Louie login.

If you are not affiliated with NAU, use the form below once you have created a new account

Email Address \*

Password \* [lost password?](#)

remember me

Login

Login with NAU ID

Home / Welcome Page

**JOIN**  
THE VIRTUAL  
SYMPOSIUM  
TO DISCOVER, CREATE, AND SHARE STUDENT RESEARCH RESULTS

Welcome to NAU's 2021 Virtual Symposium Portal

To view the public presentation gallery [click here](#).

NAU students, staff, and faculty:


- Sign in by clicking on "Login with NAUID" and using your Louie login
- Complete the presenter or judge/reviewer registration

b. Enter NAU Credentials into CAS Login system, e.g., [ab123@nau.edu](mailto:ab123@nau.edu).

**Step 4:** Upload presentation documents and video


- a. Click on “Upload Your Presentation”
- b. Under the abstract, you will see the option to upload a PDF and/or video.
  - For optimal preview and viewing capabilities, upload your poster as a PDF only.
  - The 5 minute video can be uploaded in the video section. Most popular web, content, and professional media formats are accepted. If working on a team, you can opt to upload additional videos if each member is recording their own part of the presentation.
  - For images of exhibits, you can upload JPG or PNG images.

**PDF of Presentation**  
Upload your presentation or images for scorers to review. This can be uploaded after you have submitted your application, up until April 1.


  No file chosen

**Video**  
Uploading a video is a new requirement this year.

Upload a video or audio recording to support your work. This can be a five minute video explaining your poster, a video recording of your performance, a virtual tour of your creative works, or an audio recording of your oral presentation. Max file size is 2 GB.

  No file chosen

**Additional Uploads \***  
Do you have additional materials to upload for review?



**Step 5:** Click “Done” at the bottom of the page to save uploads.

If you have any questions or need further assistance, email the Office of Undergraduate Research and Creative Activity at [ug-research@nau.edu](mailto:ug-research@nau.edu).

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## To access completed registrations:

**Step 1:** Click on “Complete” under “My Applications” to access your completed registration.



Welcome Lara Dickson

Home / Welcome Page

Home

My Applications

All (1)

Complete (1)

My Profile

Admin Panel

Log Out

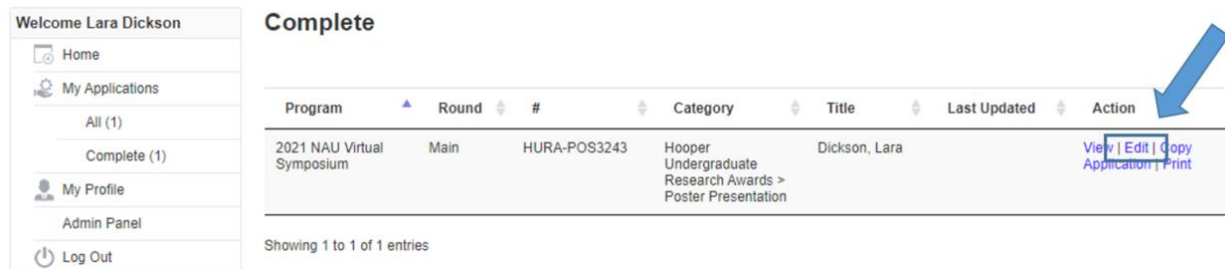
**NAU**  
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**Step 2:** Click on “Edit” under the “Action” menu to access the registration.



Welcome Lara Dickson

Home

My Applications

All (1)

Complete (1)

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Log Out

### Complete

Program	Round	#	Category	Title	Last Updated	Action
2021 NAU Virtual Symposium	Main	HURA-POS3243	Hooper Undergraduate Research Awards > Poster Presentation	Dickson, Lara		<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Copy Application</a>   <a href="#">Print</a>

Showing 1 to 1 of 1 entries

**Step 3:** Go to the “Presentation Title and Abstract” page of the registration. Access page 3 of your registration by clicking on “Presentation Title and Abstract” in the breadcrumb at the top.



Welcome Lara Dickson

Home / My Applications / HURA-POS3243 - Dickson, Lara

### 2021 NAU Virtual Symposium

Entry Information → Presentation Information → [Presentation Title and Abstract](#)

Manage Collaborators

Welcome to the 2021 NAU Virtual Symposium registration page!

You are able to save and return to your application as needed. It **will not be submitted** until you click on “Save and Finalize” on the last page.

- All registrations must be finalized by Thursday, April 1 at 11:59 pm.
- You may access completed registrations and make edits until April 1 at 11:59 pm.
- If proof of registration is needed for a course, completed registrations may be downloaded as a PDF by clicking on “Completed” in the left hand menu.
- Download our [Symposium Registration Checklist](#) for a complete list of questions on the registration form.

**Step 4:** Click “Done” at the bottom of the page to save uploads.

If you have any questions or need further assistance, email the Office of Undergraduate Research and Creative Activity at [ug-research@nau.edu](mailto:ug-research@nau.edu).