

Organization offering internship: Elle Magazine (Features department)

Contact information:

Brianna Kovan

Editorial Assistant | ELLE Magazine

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**When internship is to take place:**

We are seeking interns for two time periods:

1. From early December through mid-January (dates flexible), available 4 days per week;
2. From mid-January through mid-April (dates flexible), available a minimum of 3 days per week.

**Type of Internship Offered:** Unpaid for college credit

**Compensation** (If the internship offers any kind of compensation, please list that here): none

**Total number of hours of work per week:** 10-20 hours

**Total number of weeks** (Please note that during the Fall and Spring semesters, a semester lasts 16 weeks, and for the Summer, the semester lasts 12 weeks): see avove

**Special skills required:**

ELLE Magazine is looking for a few interns to work with our Features department this winter. We need culturally savvy, hard-working self-starters to assist our edit team. You’ll work with Junior and Senior Editors to research and pitch story ideas, brainstorm events for the ELLE Calendar page, transcribe celebrity interviews, and assist with office tasks. You must be able to receive college credit or transcript recognition for your internship, and you must work from our New York City office. We are seeking interns for two time periods:

1. From early December through mid-January (dates flexible), available 4 days per week;
2. From mid-January through mid-April (dates flexible), available a minimum of 3 days per week.

Please send a resume and cover letter to Brianna Kovan at bkovan@hearst.com, and specify which time period you’re interested in.