



Progress Meeting Cover Page

Candidate's Name: _____ Progress Meeting Date: _____

Progress Report Title: _____

Instructions:

- Your Progress Meeting must be held on or before October 15 (February 28) of your third semester.
- Submit a 5-10 page Progress Report to your committee at least two weeks prior to the Progress Meeting. The report should consist of:
 - An introduction to your research project.
 - A description of your results to date with preliminary conclusions.
 - A detailed plan for completion of your thesis, including experiments that will be performed and expected outcomes of this future work.
- Prepare a formal presentation that summarizes your report to give to your committee at your Progress Meeting.
- At your Progress Meeting, your committee will question you on:
 - Your research as outlined in your report and presentation.
 - Your coursework (which may include specific questions on course material you should know).
 - Your progress in coursework, proficiency exams, and other pertinent areas of the program.
- Prepare the Degree Completion Plan with your committee.
- Attach your finalized Progress Report and Degree Completion Plan to this sheet and submit no later than October 31 (March 15) of your third semester.

Approval: _____
Thesis Committee

Date: _____

Completion: _____
Advisor

Date: _____