

We welcome you to our beautiful NAU campus. We will provide a water station and light refreshments for the students and your representatives.

**LOCATION** [NAU CAMPUS INTERACTIVE MAP](#)

Northern Arizona University, du Bois South Union Ballroom, Bldg. # 64, 2<sup>nd</sup> floor.  
306 E. Pine Knoll Dr., Flagstaff, AZ 86011

**HOURS/AGENDA FOR CAREER FAIR**

<b>1:00 PM</b>	<b>Employer Check-In du Bois Ballroom.</b> Each representative must check-in at the registration table in the ballroom.
1:00 - 1:45 PM	Booth set-up. If you shipped items in advance, they should be at your table.
<b>2:00 - 4:30 PM</b>	<b>Career Fair</b>
4:30 - 5:00 PM	Booth Breakdown
5:30 - 8:00 PM	Interviews in ballroom

**EVENT PARKING**

Parking is limited. We recommend pulling up to the front of the Du bois building (#64) and allowing our student volunteers to bring your items up to the ballroom for you. They will put your items at your assigned table.

**UNEXPECTED DELAYS**

Weather in No. Arizona can cause hazardous road conditions, delays, and road closures. For the latest information on weather conditions and any significant road restrictions prior to your departure, please check:

NOAA for weather information: <https://www.weather.gov/fgz/>

ADOT for road conditions: <https://azdot.gov/projects/current-road-restrictions>

**PAYMENT INFORMATION**

All attendees have paid for the career fair in advance through their Generation Next sponsorship.

**CANCELLATION INFORMATION**

Please be aware that once your payment has been received and processed, we are not able to issue a refund. We will issue a credit to your account to be used at future events.

## SHIPPING INSTRUCTIONS

Send your out of state company shipments to our department and we will bring them to the career fair for you. **Bring your own return shipping labels to the career fair.**

<b>Fed EX:</b> NAU CEIAS Attn: Cami Iacona 45600 S. McConnell Dr. Bldg. 69, Rm 122 Flagstaff, AZ 86011	<b>UPS:</b> NAU CEIAS Attn: Cami Iacona, 2112 S. Huffer Lane, EGR Bldg. 69, Rm 122, Flagstaff, AZ 86011
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## DISPLAY SIZE LIMITS & ELECTRICITY

Displays should occupy a space which fits on a 6' x 5' footprint. Each employer should be respectful of neighboring employers by staying within their designated space allocation. There will be electricity.

## HOTEL INFORMATION

For your stay, the Flagstaff Visitor Center website contains a comprehensive list of local hotels/motels and attractions. <https://www.flagstaffarizona.org/plan-your-trip/visitor-center/>

## EVENT DIRECTIONS & PARKING PASS: [NAU CAMPUS INTERACTIVE MAP](#)

### Directions - From I-17 Northbound

- Take exit 341 to E. McConnell Dr.
- Turn right onto E. McConnell Dr.
- Turn immediately right onto E Pine Knoll Dr.
- Turn left after the Rolle Activity Center
- Proceed through the parking lot 45 to the front of the Du Bois South Union Building

### Parking

**Parking kiosk is in the du Bois parking lot P45. KIOSK CODE: 65082**

The closest parking lot to the Du Bois Center is lot P45, 45A, 45B, 48, 46. However, your parking pass is valid in any employee parking lots (blue). When parking, please park with your license plate facing outwards. Maps are included below to assist with your arrival and parking.

### Friendly Reminders – How to avoid getting a parking citation.

NAU Parking Services is very strict on their parking guidelines and rules, please read the following common errors made, to avoid getting a parking warning or citation. Please visit their [website](#) for more detailed regulations.

\*CM Department is not responsible for any citations received and will not pay or reimburse for any parking citations. \*

- Park with your license plate facing out, we recommend NOT pulling through unless you have a matching front license plate.
- This parking pass is only valid for NON NAU registered vehicles.
- If you have a rental vehicle always double check the license plate state.
- Do not enter spaces when entering license plate number.

If you have any problems obtaining your parking pass through the kiosk, contact NAU Parking Services Dispatch at (928) 523-9066 as soon as possible.

### Need Additional Assistance?

Event Coordinator: Cami Iacona (928) 523-2977

NAU Parking Services: Main Line (928) 523-6623, Dispatch (928) 523-9066

Interactive Campus Map - [NAU INTERACTIVE CAMPUS MAP](#)

