2022-2023
Tuition Scholarship Reinstatement Request

A. Student Information

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>7-digit NAU ID Number:</th>
<th>Term:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Fall  □</td>
</tr>
<tr>
<td>Phone:</td>
<td>NAU E-mail:</td>
<td>Spring □</td>
</tr>
</tbody>
</table>

Deadline to submit for evaluation: Fall: October 31 Spring: March 31

Instructions:
- All requests require this completed form, a personal statement, and supporting documentation.
- The personal statement should include the reason(s) you did not meet the scholarship renewal criteria and the documentation you submit should support your personal statement.
- Submit to scholarships@nau.edu or by the secure upload at nau.edu/OSFAdoc-upload

B. Reason for Reinstatement Request

Check all reinstatement circumstances that apply and submit required supporting documents.

<table>
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<tr>
<th>Circumstances</th>
<th>Example Documentation</th>
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| □ Mental or Physical Illness or Injury:    | • Signed and dated letter from a physician, therapist, or other health professional confirming the illness or injury  
                                              • Police report                                                                       |
| □ Death of a Family Member or Significant Person: | • Signed and dated letter from a mental health professional assisting you with grief  
                                                  • Copy of a death certificate                                                          |
| □ Work Schedule:                           | • Documentation from a supervisor regarding workload & how it will be changed in the future  
                                              • Pay stubs                                                                           |
| □ Religious Mission:                       | • Mission Certificate                                                                  |
| □ Major Life Event:                        | • Separation agreement or divorce decree  
                                              • Record of your child’s birth  
                                              • Any other documentation                                                             |

A. Student Information

Term:
**C. Personal Statement (required)**

Please attach a detailed explanation for the reason of your reinstatement request.

**D. Agreement and Understanding**

Please read and initial each item to verify that you understand and agree to the following:

- I am including the appropriate documentation that supports my request and understand requests submitted without supporting documentation may be denied.
- I am enrolled full-time in the term which I am seeking reinstatement.
- I can submit only one scholarship reinstatement request for my undergraduate career.
- Complete reinstatement requests will be reviewed within 25 business days.
- Submitting this request does not guarantee reinstatement approval.
- The decision notification will be sent to my NAU e-mail address.
- If this request is approved, I must meet all renewal criteria specific to my scholarship in all future terms to prevent further cancelation of my award.
- I am responsible for paying all tuition, fees, and other university charges.
- I understand that the decision made by the reinstatement committee is the final decision.

**Student Certification:** By signing below, I acknowledge that I have read and understand the information on this form. I certify that all information on and submitted with my request is true and correct. I will provide additional information if requested by the NAU Office of Scholarships and Financial Aid in a timely manner.

Typed, copied, or electronic signatures will not be accepted.

Student Signature: ___________________________ Date: ___________________________