

2023-2024 Consortium Agreement – NAU as Parent School (AY24)

Student information	
Student Name:	7-Digit NAU ID Number:
Phone:	NAU Email:

Consortium Agreement Description

Federal regulations stipulate that financial aid can only be disbursed through one institution at a time. A financial aid consortium agreement is a contract between the student and Northern Arizona University (NAU) allowing the student to receive NAU financial aid to pay for and successfully earn credit hours at both NAU and another college or university for qualifying programs. Students should be prepared to pay their community college’s tuition and fees out-of-pocket, or by payment plan, until their financial aid is disbursed by NAU and a potential refund is generated.

Students **enrolled full-time at NAU** (12 credits or more) **do not** need to complete a consortium agreement, even if attending another university or college.

An approved consortium agreement **does not** award additional types of financial aid to students or increase a student’s loan eligibility. The only aid that is affected by a Consortium Agreement is a Pell Grant. A Pell Grant may increase upon consortium agreement approval.

Consortium Agreement Priority Deadlines

Fall: August 1 Spring: December 1 Summer: May 1

***Consortium Agreements may be submitted after the Priority Deadline but no later than 7 days prior to the 100% tuition refund date.**

A. Eligibility Requirements for Consortium Agreements

In order to qualify for a consortium agreement, students are **required** to meet the following criteria. Please initial each line to confirm your understanding and acknowledgement of these requirements. Typed or electronic initials will not be accepted.

_____ Be enrolled in **at least 6 credits at NAU** in the term for which you are using this agreement.

_____ In order to receive NAU merit-based scholarships, you must be enrolled in at least **6 credits at NAU for a combined total of at least 12 credits between both schools** in the term for which you are using this agreement. Merit-based scholarships include the Lumberjack, President’s, Dean is, National Scholars Awards and Flinn Scholar awards and scholarships.

_____ In order to receive NAU transfer scholarships, you must be enrolled in at least **6 credits at NAU for a combined total of at least 12 credits between both schools** in the term for which you are using this agreement. Transfer scholarships include PTK and 2NAU scholarships.

_____ Be enrolled in **less than full time status at each school** in the term for which you are using this agreement.

_____ Be enrolled in courses at your non-parent school **that are transferable to NAU** as determined by the NAU Office of Undergraduate Admissions and Orientation. Courses may not be repeat courses.

_____ Be eligible for financial aid and must either meet NAU Satisfactory Academic Progress (SAP) standards or be on SAP probation status. Students on SAP Suspension **are not eligible** for a consortium agreement.

_____ Student seeking a consortium agreement **may have no more than 64 transfer credits**. Exceptions to this include: 90/30 Interdisciplinary Studies, RN/BSN, Dental Hygiene, and other NAU programs that allow more than 64 credits to be transferred toward an NAU degree program. There is no transfer credit limit for students taking their non-parent courses at Arizona Western College.

B. Consortium Agreement Process

Step 1: Student completes sections **A, B, C, and G**.

Step 2: Student sends form to non-parent school's financial aid office to complete section **D**. The non-parent school then returns the form to the student.

Step 3: If a 90/30 program student, NAU Academic Advisor completes section **E** and returns form to student.

Step 4: Once steps 1-3 have been completed, student e-mails completed form to the Office of Scholarships and Financial Aid at consortium@nau.edu.

- *It is your responsibility to ensure that the appropriate officials sign each section of this form before it is e-mailed to the Office of Scholarships and Financial Aid. Failure to do so may result in the denial of your consortium agreement.*

Step 5: The Office of Scholarships and Financial aid will review the form and if the form is complete, the Financial Aid Advisor will send the form to Admissions to confirm that the courses listed on the agreement will transfer to NAU and are not repeat courses.

Step 6: Upon confirmation from Admissions that the courses will transfer to NAU, a Financial Aid advisor will **review and process the consortium agreement and** email you their decision **within 25 business days**.

Step 7: Students are **required** to submit the unofficial transcript from their non-parent school to consortium@nau.edu at the end of the semester. Failure to submit unofficial transcripts may result in future financial aid being suspended until unofficial transcripts are reviewed and processed.

Please initial here that you understand this process and the consequences for not submitting unofficial transcripts at the end of the semester. Typed or electronic initials will not be accepted.

_____ **Student Initials**

C. Program Information – Student Section

Please check your program:

____ 90/30 Interdisciplinary Studies (Student must request that an NAU academic adviser complete Section **D**.)

____ Arizona Western College

____ Southwest Native Lands Program

____ All other Consortium Agreement programs

This consortium agreement is for the following aid year and term: (check one):

____ Fall 2022 ____ Spring 2023 ____ Summer 2023

I am enrolled in _____ credits at NAU and _____ credits at _____ (School name).

D. Courses at Non-Parent School - To be completed by Non-Parent School Official

Student Name:	ID# (non-parent school):
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The student is enrolled in these courses at _____ (school name)

Course Prefix & Number	Course Title	Course Begin and End Dates	Credits/Units	Tuition Per Course
1				
2				
3				
4				

Total Tuition (do not include fees) = \$

By signing below, I acknowledge that I have read and verified that the information listed above regarding this student's enrollment and my institution is accurate and that the listed student is **NOT** receiving financial aid from my institution.

Financial Aid Official Signature:	Date:
Print Name:	Title:
Email:	Phone:

E. 90/30 Interdisciplinary Studies – To be completed by Student's NAU Academic Advisor

The courses listed below have been reviewed and can be transferred to the 90/30 Interdisciplinary Studies program if completed with a "C" or better grade. All other university requirements have been met. Please note that audit courses will **not** transfer.

NAU Academic Advisor Signature:	Date:
Print Name:	Phone:

F. Transfer / Repeat Courses – To be completed by NAU Admissions Office

Transferable	Repeat Course	Notes
1 <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2 <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3 <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

NAU Admissions Official Signature:	Date:
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G. Agreement and Understanding-Student Section

Please read and initial each item to verify that you understand and agree to the following.

Typed or electronic initials will not be accepted.

____ I understand that the grades I receive at my non-parent school will be included and manually calculated for GPA, PACE and Maximum Time Frame for the purposes of Satisfactory Academic Progress (SAP) requirements at NAU.

____ I understand that if I drop or withdraw from any course or courses at my non-parent school, I must notify the Office of Scholarships and Financial Aid immediately by e-mail at consortium@nau.edu and provide a detailed written statement as to why the course or courses were dropped.

____ I understand NAU will not pay charges at my non-parent school on my behalf or send payments directly to the non-parent school. I am responsible for paying all charges at the non-parent school.

____ I am responsible for paying my community college's tuition and fees out of pocket or by payment plan until my financial aid is disbursed by NAU and a potential refund is generated.

____ I understand that financial aid is available to eligible students when enrolled in 6 credits or more and that I may or may not see an increase to my financial aid if my consortium agreement is approved.

____ I understand that I am required to send my official transcripts from my non-parent school to Admissions@nau.edu at the completion of the semester **AND** send unofficial copies of my grade transcript to consortium@nau.edu. I understand that **failure to do so will prevent my financial aid from disbursing for future semesters.**

____ I agree to follow the conditions outlined on this form and understand that any violation of these conditions may result in adverse action against me.

Student Certification: By signing below you certify that all of the information reported on this form is true and accurate to the best of your knowledge. If requested, you agree to provide proof of the information that you have reported on this form. If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

Typed, copied, or electronic signatures will not be accepted.

Student Signature: _____ Date: _____