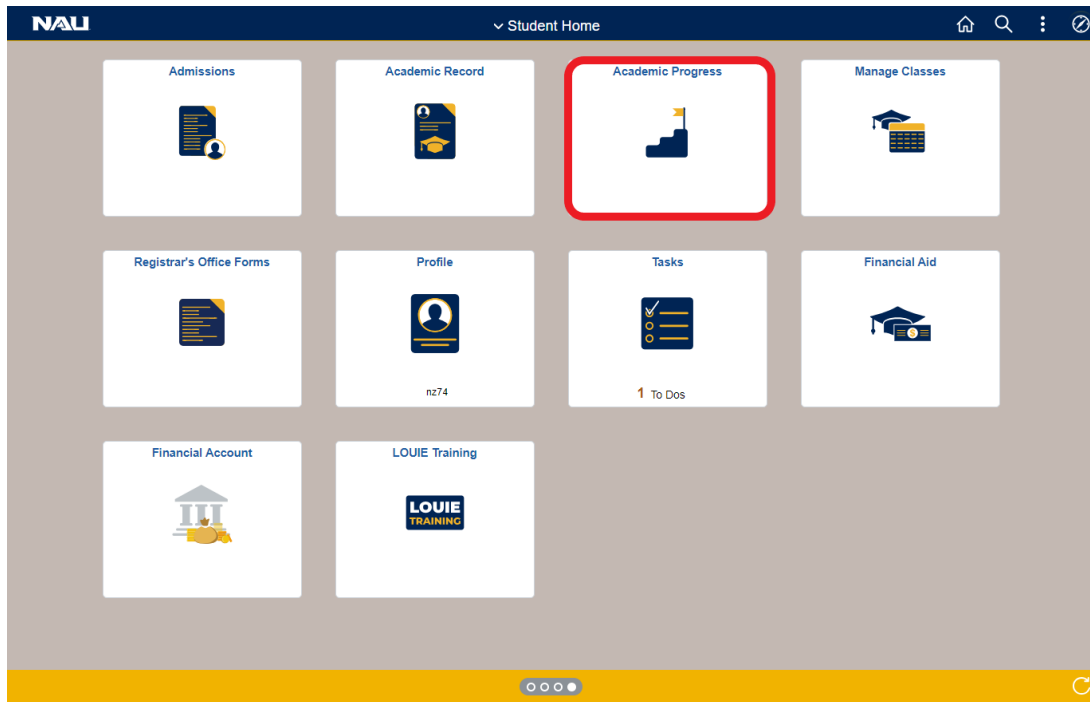


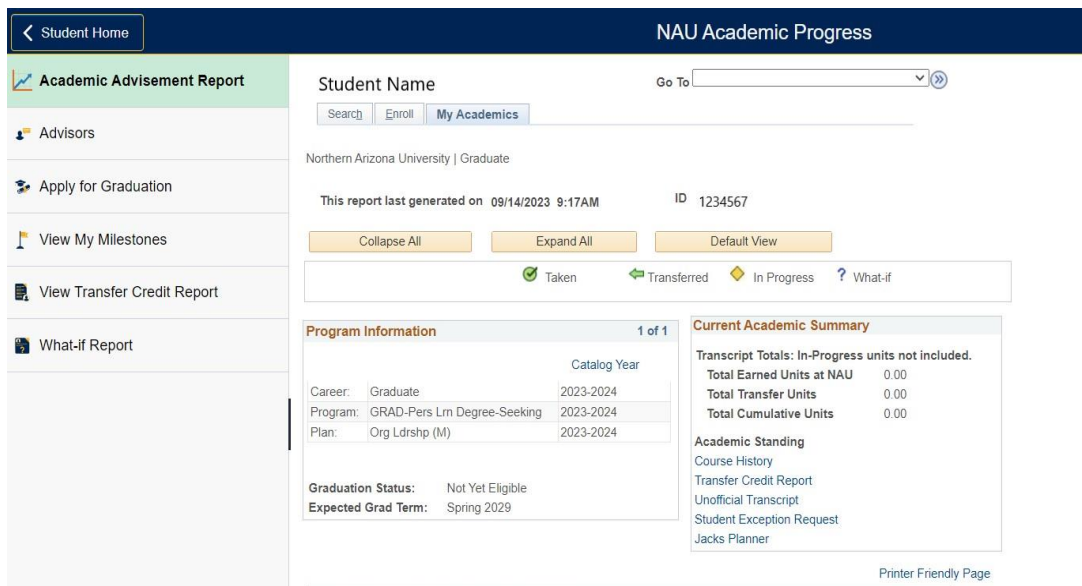
## Student Guide to Reading Your Academic Advisement Report (AAR)

**Note:** This guide is only intended for students in a first-wave program graduating in Fall 2024 or beyond. Please ignore your AAR if you are in a first-wave program graduating before Fall 2024, or if you are not in a first-wave program. View list of first-wave programs on [NAU's Graduate AAR webpage](#).

1. On [LOUIE](#), select **Academic Progress**.



2. Your **Academic Advisement Report** will populate.



3. Verify that your **Program Information** and **Current Academic Summary** is correct, including your plan/subplan, catalog year, and cumulative GPA.

Program Information			1 of 1	
			Catalog Year	
Career:	Graduate	2018-2019		
Program:	GRAD-Degree Seeking	2018-2019		
Plan:	Org Ldrshp (M)	2018-2019		
Subplan:	Project Management Emp	2018-2019		
<b>Graduation Status:</b>		Eligible		
<b>Expected Grad Term:</b>		Summer 2024		



Current Academic Summary	
Transcript Totals: In-Progress units not included.	
<b>Total Earned Units at NAU</b>	24.00
<b>Total Transfer Units</b>	0.00
<b>Total Cumulative Units</b>	24.00
<b>Cumulative GPA:</b>	3.50
<b>Academic Standing</b>	Good Academic Standing
<a href="#">Course History</a>	
<a href="#">Transfer Credit Report</a>	
<a href="#">Unofficial Transcript</a>	
<a href="#">Student Exception Request</a>	
<a href="#">Jacks Planner</a>	

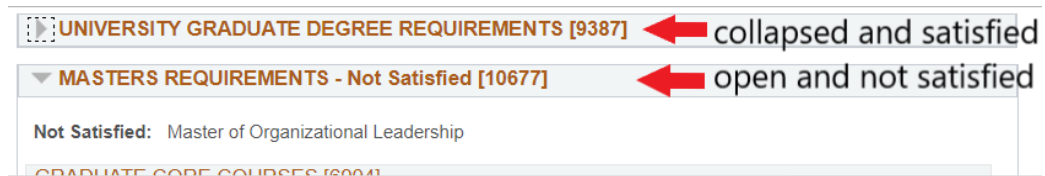
4. Review the remaining sections on your AAR, keeping in mind the following:
- The AAR consists of three types of components: Requirement Groups, Rows, and Lines.
    - Requirement Groups** are the largest sections found in the AAR and appear in **BROWN, BOLDED, ALL CAPS FONT**.

▶ UNIVERSITY GRADUATE DEGREE REQUIREMENTS [9387]	Requirement Group
▶ GRADUATE REQUIREMENTS [9788]	Requirement Group
▶ COURSEWORK NOT SATISFYING A DEGREE REQUIREMENT [8084]	Requirement Group

- Each Requirement Group is comprised of one or more **Rows**, which appear in **BROWN, NON-BOLDED, ALL CAPS FONT**. Each Row is also comprised of one or more **Lines**, which appear in **blue title case font**.
- In the following example, the Requirement Group is comprised of two Rows, with the first Row comprising of five Lines and the second Row comprising of one Line.

▼ GRADUATE REQUIREMENTS [9788]	Requirement Group
Satisfied: English - Professional Writing, Master of Arts	
REQUIREMENT [6358]	Row
Satisfied: -	
▶ Select one of the following courses (3 units)	Line
▶ Select one of the following courses (3 units)	Line
▶ Select one of the following courses (3 units)	Line
▶ ENG 526	Line
▶ Complete an additional 21 units of electives	Line
GPA REQUIREMENT [6360]	Row
Satisfied: -	
▶ * Verify minimum 3.0 GPA in degree requirements	Line

- b. The AAR for a brand-new student will be fully open.
  - i. Each Requirement Group, Row, and Line will be expanded, showing all requirements that need to be completed with a **“Not Satisfied: - ”** notation.
- c. The Requirement Groups, Rows, and Lines will automatically collapse as you enroll in and complete courses, with a **“Satisfied: - ”** notation.
  - i. A green circle with a checkmark indicates that you have completed the course with a satisfactory grade.
    - 
  - ii. A yellow diamond indicates that you are enrolled in the course but have not yet completed the course. If you do not receive a satisfactory grade, the Requirement Group/Row/Line will automatically expand again with the **“Not Satisfied: - ”** notation, and the course will move to the **“Coursework Not Satisfying a Degree Requirement”** Requirement Group.
    - 
- d. To graduate, your AAR must be fully collapsed by end of their graduation term, with no Requirement Group, Row, or Line showing as **“Not Satisfied: - .”**



- 5. If there are any discrepancies, reach out to your advisor for assistance. Certain situations, such as course substitutions, require manual updates to the AAR.
- 6. If there are no discrepancies, continue monitoring your AAR periodically to ensure that you remain on track to graduate. If you have submitted a graduation application, your degree will be awarded if your AAR is collapsed after all grades have been finalized for your graduation term.

Contact [GradGraduation@nau.edu](mailto:GradGraduation@nau.edu) with any questions.