

### **Instructions: Oral Exam Part 1 form**

1. Download the form from the Graduate College Forms Index page <https://nau.edu/graduate-college/forms/>. The link to download the newest version of Adobe is on our website, under the *Thesis and Dissertation* subheading.
2. Save the form to your computer. This is really important.
3. Fill in the necessary textboxes; check the appropriate boxes.
4. Electronically sign the document and check the verification box. Save it.
5. Email it to the next person whose signature is required, if applicable.
6. That person repeats Steps 2-5.
7. Last signee emails the completed and signed form to [ETD@nau.edu](mailto:ETD@nau.edu).