

Resilience and Mental Health Promotion, Graduate Assistant
Health Promotion-Campus Health Services
2020-2021 School Year

The Health Promotion Office in Campus Health Services is offering an exciting new 20- hour a week Graduate Assistant position to assist with the adoption of a large scale student resilience project on the NAU campus. The resilience project includes an online resilience module, a peer to peer education component and supporting marketing materials. The position will work closely with professional staff to ensure wide-scale adoption and success of the program. This will involve coordinating a group of student volunteers to help with outreach and campus-wide communication about the project. The position will work closely with a variety of campus stakeholders in a collaborative capacity. This position reports to the Director of Health Promotion.

Job Description:

- Work closely with the Florida State University Resilience project team to customize an online resilience training module for adoption on the NAU campus
- Lead the customization efforts of supplementary program print materials to fit the NAU branding standard. This includes working closely with Graphic Designer change colors/feel of items such as flyers, buttons, t-shirts, online learning modules, etc.
- Coordinate and lead student volunteers to provide peer-peer resilience education and encourage program utilization
- Conduct outreach presentations to a variety of audiences including classrooms, student organizations and professional staff
- Create and maintain accurate list of local resources, update in online module
- Assist with program planning and evaluation
- Coordinate and host educational programs and events that reinforce the resilience concepts
- Assist with technical changes to the online resilience education module
- Assist students who may have issues with their online account and other administrative tasks
- Other duties as assigned

Minimum Qualifications:

- Accepted in a graduate program at Northern Arizona University
- Bachelor's degree in related field
- Ability to work 20 hours per week- including some evening and weekend hours

Preferred Qualifications:

- Bachelor's degree in public health, psychology, social work or related field
- Acceptance into a related graduate program such as: Public Health, Counseling, Social Work or Student Affairs
- Experience creating and delivering educational materials
- Experience with program planning, implementation and evaluation

Preferred Skills:

- Detail and goal oriented
- Exemplary communication skills
- Ability to build and maintain positive working relationships across campus
- Experience with Microsoft Office and Adobe
- Experience with marketing and or promoting programs and events
- Knowledge of and sensitive to multicultural issues

- Strong computer and IT skills
- Willingness to develop skills in leadership and teaching
- Comfortable discussing topics related to mental health and resilience
- Self-directed
- Strong knowledge of Public Health principles and theories
- Ability to work effectively as a team member

Compensation includes: \$14,000 stipend, tuition waiver and student health plan

Melissa Griffin, Director, Health Promotion- Campus Health Services

Melissa.Griffin@nau.edu

To apply, please submit the following the above address:

1. Cover letter
2. Resume/CV
3. 1 page essay explaining why you are interested in the position