

## Office of Graduate & Professional Studies

### University Graduate Committee Agenda

Wednesday, October 18, 2023

3:00 - 5:00 pm via Zoom

#### Meeting Details

Zoom

<https://nau.zoom.us/j/81213575479?pwd=K3liYzA1dGxJRHlhUnhxa3V2ZkVCZz09>

Meeting ID: 812 1357 5479

Password: 077527

#### Supporting Materials

Vice Provost Announcements October 2023.pdf

Associate Vice Provost Announcements October 2023.pdf

2023-09-27 - UGC Meeting Minutes - Draft.docx

Grade Policies for a D.pdf

#### Announcements

Maribeth Watwood, Vice Provost for Academic Programming and Graduate Studies

Vice Provost Announcements October 2023.pdf

Laura Bounds, Associate Vice Provost, Graduate Studies

Associate Vice Provost Announcements October 2023.pdf

The 3MRP and GSG poster symposium is moving to the spring.

Kyle N. Winfree

The Bylaws changes from last year should be on the website soon, which will include the three options approved last year. Other suggested changes will come in November, for discussion.

## Current Business: Action Items [\* possible vote, (sponsor / facilitator)]

[1] September UGC Minutes \*

(Kyle N. Winfree)

`2023-09-27 - UGC Meeting Minutes - Draft.docx`

[2] ETD

(Debbie Mariage)

Thesis / Dissertation: Process, steps, milestones, and timelines.

[3] Graduate Policies for a D

(Ian Wischmeier, Laura Bounds)

There are some small, but significant inconsistencies across three policies that impact the role of a D in graduate studies. A small, but critical, change in language has been proposed.

`Grade Policies for a D.pdf`

[4] Policy 100318 - Course Repeat Policy \*

(Melinda Treml, Kyle N. Winfree)

A minor change to the course repeat policy was proposed late in the discussions last year, which may address the vast majority of concerns. The committee ran out of time for further discussion then. This proposed change is as follows:

Current	Proposed
<p>Graduate students do not normally repeat courses. However, if a grade of "C", "D", or "F" is received in a graduate course, students may repeat that course with advisor approval.</p> <p>Courses repeated under the regular grading scale <b>do not</b> replace the grade for the prior course, and both grades are used in the computation of the cumulative grade point average (GPA).</p> <p>Courses repeated under the P/F grading scale <b>do</b> replace the grade for the prior course, and only the repeated course grade will be used in the computation of the cumulative GPA.</p> <p>Units earned for repeated courses may only be used once to fulfill graduation requirements.</p>	<p>Graduate students do not normally repeat courses. However, if a grade of "C", "D", or "F" is received in a graduate course, students may repeat that course with advisor approval.</p> <p><del>Courses repeated under the regular grading scale <b>do not</b> replace the grade for the prior course, and both grades are used in the computation of the cumulative grade point average (GPA).</del></p> <p>Courses repeated under the regular grading scale would <b>appear on the transcript, but only the higher of the two grades will be calculated in the GPA.</b></p> <p>Courses repeated under the P/F grading scale <b>do</b> replace the grade for the prior course, and only the repeated course grade will be used in the computation of the cumulative GPA.</p> <p>Units earned for repeated courses may only be used once to fulfill graduation requirements.</p>

[5] Policy 100805 - Requirements for the Doctoral Degree, PhD \*

(Laura Bounds, Melinda Trembl)

*“A minimum of 5 hours of professional development activities is required between matriculation in the program and admission to candidacy.”*

<https://www9.nau.edu/policies/Client/Details/1216>

Discussion about the “5 hours”

- Please come prepared to represent what your unit is doing to meet this requirement, and what your unit is doing to track this requirement.
- How does this align with the ABOR defined hours of effort and credit?
- Does this language need a revision?

## [6] Call for Chair Elect

(Kyle N. Winfree)

Additional nominations, with vote coming in the spring.  
Possible election format.

## [7] Open Discussion

(Kyle N. Winfree)

Please come prepared to discuss what is going well, and what you might like input on within your unit. Prompts may be shared directly with [Kyle.Winfree@nau.edu](mailto:Kyle.Winfree@nau.edu) (subject line: UGC Prompts) or direct chat message during the meeting, should you want to remain anonymous while seeking support..

- How are things operating in your programs?
- Do you have concerns that you would like to seek input on?
- Is a recent change to practice going really well?

## Good of the Order

Listserv ([ugc@lists.nau.edu](mailto:ugc@lists.nau.edu))

Emails will be migrating to [ugc@lists.nau.edu](mailto:ugc@lists.nau.edu). You may receive a notification that you have been added to this listserv. Calendar invites will go to the list, which should automatically invite all list subscribers.

## Adjournment \*

## Future Business

To propose future business, please email Kyle N. Winfree and Laura Bounds, with the subject line “UGC Business”

Generative Artificial Intelligence in Dissertations and Theses