**STUDENT INFORMATION**

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| **Student’s Name:** | **NAU ID:** |
| **E-mail Address:**      @nau.edu | **Phone Number:** |
| **Enrollment Term:**        (ex. Summer 2013) | **Expected Graduation:**       (ex. Spring 2015) |
| **Advisor:** | |
| **Total Required Credits for this Degree Program:** **36** | |
| **This is the:**  **Initial** (upon admission)  **Final** (submitted with Graduation Application) **Program of Study** | |

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Hours** | **Grade** | **T/E/P\*\*** |
| 1. **Core Courses (15 units required)** | | | | | | | | |
| \* | ADM 515 | Principles of Leadership  *REQUIRED in 1st TERM*  *(program fee attached)* |  |  |  |  |  |  |
| \* | ADM 540 | Principles of Administration  *(program fee attached)* |  |  |  |  |  |  |
| \* | ENG 526 | Advanced Professional Writing  *REQUIRED in 1st TERM* |  |  |  |  |  |  |
| \* | POS 543 | Organizational Management  *(program fee attached)* |  |  |  |  |  |  |
| 1. **Research Methods, Statistics, or Evaluation:** Choose ONE of the following courses. | | | | | | | | |
| \* | ADM 530 | Principles and Strategies of Program Evaluation  *Pre-req: 6 units of ADM coursework* |  |  |  |  |  |  |
|  | POS 501 | Research Methods and Analysis |  |  |  |  |  |  |
|  |  | Or other approved Research Methods, Statistics, or Evaluation Course: |  |  |  |  |  |  |

Student’s Name:       NAU ID:

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Hours** | **Grade** | **T/E/P\*\*** |
| 1. **Emphasis: Small Business Administration (15 units required)** | | | | | | | | |
| \* | ADM 500 | Management Information Systems for Administrators |  |  |  |  |  |  |
| \* | ADM 510 | Finance and Economics for Administrators |  |  |  |  |  |  |
| \* | ADM 550 | Marketing for Administrators |  |  |  |  |  |  |
| \* | ADM 660 | Business Law Administration |  |  |  |  |  |  |
| \* | ADM 680 | Strategic Management |  |  |  |  |  |  |
| * 1. **Electives (3 units required):** Advisor approval required. | | | | | | | | |
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| 1. **Capstone Experience (3 units required)** | | | | | | | | |
| \* | ADM 689 | Capstone – TAKE IN FINAL TERM  *Plan 3-6 months in advance*  *(program fee attached)* |  |  |  |  |  |  |

**Signatures**

By signing below, you agree to the following statement:

*“Students are responsible for complete knowledge of Academic Catalog requirements in their degree plan for their catalog year and adhering to all policies in the Academic Catalog.”*

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| **Student:** | **Date:** |
| **Advisor:** | **Date:** |
| **Chair** (required for Final)**:** | **Date:** |

**\*\*Transfer/Equivalent/Previous Graduate Degree** – Must have Advisor approval

Transfer T = Course transferred from another university

Previous Graduate Degree P = Course taken at NAU from previous graduate degree

Equivalent E = Course taken at NAU in place of required course

Internal Transfer I = Graduate level course taken as undergraduate; Not applied to undergraduate degree

**Transfer Credit Example:**

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Hours** | **Grade** | **T/E/P\*\*** |
|  | **ABC 123** | **Fundamentals of English** | **ASU 456** | **Fall** | **2012** | **3** | **A** | **T/ASU** |