**STUDENT INFORMATION**

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| **Student’s Name:**       | **NAU ID:**        |
| **E-mail Address:**      @nau.edu  | **Phone Number:**       |
| **Enrollment Term:**        (ex. Summer 2013) | **Expected Graduation:**       (ex. Spring 2015) |
| **Advisor:**       |
| **Total Required Credits for this Degree Program:** **36**  |
| **This is the:** [ ]  **Initial** (upon admission) [ ]  **Final** (submitted with Graduation Application) **Program of Study** |

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Hours** | **Grade** | **T/E/P\*\*** |
| 1. **Core Courses (15 units required)**
 |
| \* | ADM 515  | Principles of Leadership*REQUIRED in 1st TERM**(program fee attached)* |       |       |      |    |   |       |
| \* | ADM 540  | Principles of Administration*(program fee attached)* |       |       |      |    |   |       |
| \* | ENG 526 | Advanced Professional Writing*REQUIRED in 1st TERM* |       |       |      |    |   |       |
| \* | POS 543  | Organizational Management*(program fee attached)* |       |       |      |    |   |       |
| 1. **Research Methods, Statistics, or Evaluation:** Choose ONE of the following courses.
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| \* | ADM 530 | Principles and Strategies of Program Evaluation*Pre-req: 6 units of ADM coursework* |       |       |      |    |   |       |
|  | POS 501 | Research Methods and Analysis |       |       |      |    |   |       |
|  |       | Or other approved Research Methods, Statistics, or Evaluation Course:       |       |       |      |    |   |       |

Student’s Name:       NAU ID:

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Hours** | **Grade** | **T/E/P\*\*** |
| 1. **Emphasis: Small Business Administration (15 units required)**
 |
| \* | ADM 500 | Management Information Systems for Administrators |       |       |      |    |   |       |
| \* | ADM 510 | Finance and Economics for Administrators |       |       |      |    |   |       |
| \* | ADM 550 | Marketing for Administrators |       |       |      |    |   |       |
| \* | ADM 660 | Business Law Administration |       |       |      |    |   |       |
| \* | ADM 680 | Strategic Management |       |       |      |    |   |       |
| * 1. **Electives (3 units required):** Advisor approval required.
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|  |       |       |       |       |      |    |   |       |
| 1. **Capstone Experience (3 units required)**
 |
| \* | ADM 689  | Capstone – TAKE IN FINAL TERM*Plan 3-6 months in advance**(program fee attached)* |       |       |      |    |   |       |

**Signatures**

By signing below, you agree to the following statement:

*“Students are responsible for complete knowledge of Academic Catalog requirements in their degree plan for their catalog year and adhering to all policies in the Academic Catalog.”*

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| **Student:** | **Date:** |
| **Advisor:** | **Date:** |
| **Chair** (required for Final)**:** | **Date:** |

**\*\*Transfer/Equivalent/Previous Graduate Degree** – Must have Advisor approval

Transfer T = Course transferred from another university

Previous Graduate Degree P = Course taken at NAU from previous graduate degree

Equivalent E = Course taken at NAU in place of required course

Internal Transfer I = Graduate level course taken as undergraduate; Not applied to undergraduate degree

**Transfer Credit Example:**

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Hours** | **Grade** | **T/E/P\*\*** |
|  | **ABC 123** | **Fundamentals of English** | **ASU 456** | **Fall**  | **2012** | **3** | **A** | **T/ASU** |