**STUDENT INFORMATION**

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| **Student’s Name:**       | **NAU ID:**        |
| **E-mail Address:**      @nau.edu  | **Phone Number:**       |
| **Enrollment Term:**        (ex. Summer 2016) | **Expected Graduation:**       (ex. Spring 2019) |
| **Advisor:**       |
| **Total Required Credits for this Degree Program: 36**  |
| **This is the:** [ ]  **Initial** (upon admission) [ ]  **Final** (submitted with Graduation Application) **Program of Study** |

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Units** | **Grade** | **T/E/P\*\*** |
| 1. **Core Courses (15 units required)**
 |
| \* | ADM 515+  | Principles of Leadership*(REQUIRED in 1st TERM)*  |       |       |      |    |   |       |
| \* | ADM 540+  | Principles of Administration  |       |       |      |    |   |       |
| \* | ENG 526a | Advanced Professional Writing |       |       |      |    |   |       |
| \* | POS 543+  | Organizational Management |       |       |      |    |   |       |
| * 1. **Research Methods, Statistics, or Evaluation (3 units required):** Select ONE course of the following courses: ADM 530, POS 501, or another approved course as approved by your advisor.
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| \* |       |       |       |       |      |    |   |       |
| 1. **Professional Writing Emphasis Area (18 units required):** Select SIX courses from the following eight courses: ENG 502, ENG 517, ENG 522, ENG 549, ENG 554, ENG 569, ENG 605, and ENG 606.
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| \* |       |       |       |       |      |    |   |       |
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Student’s Name:       NAU ID:

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Units** | **Grade** | **T/E/P\*\*** |
| 1. **Capstone (3 units required)**
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| \* | ADM 689+b | Capstone Project  |       |       |      |    |   |       |

**Additional Information**

+ Program fees are established by the Arizona Board of Regents (ABOR). A program fee of $2500 has been approved for this program. A $625 fee is applied to three of the core classes and the capstone.

a Recommended in the first year.

b The Capstone Project is a comprehensive, synthesizing project in which students apply the knowledge and skills

acquired throughout their degree program. This rich, culminating experience requires students to produce work

with theoretical/academic and applied components. Students are encouraged to plan 3-6 months in advance. The Capstone Project is taken in the final term.

Please note that Preplan status does not guarantee admission to the MAdmin Program.

**Signatures**

By signing below, you agree to the following statement:

*“Students are responsible for complete knowledge of Academic Catalog requirements in their degree plan for their catalog year and adhering to all policies in the Academic Catalog.”*

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| **Student:** | **Date:** |
| **Advisor:** | **Date:** |
| **Chair** (required for Final)**:** | **Date:** |

**\*\*Transfer/Equivalent/Previous Graduate Degree** – Must have Advisor approval

Transfer T = Course transferred from another university

Previous Graduate Degree P = Course taken at NAU from previous graduate degree

Equivalent E = Course taken at NAU in place of required course

Internal Transfer I = Graduate level course taken as undergraduate; Not applied to undergraduate degree

**Transfer Credit Example:**

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Units** | **Grade** | **T/E/P\*\*** |
|  | **ABC 123** | **Fundamentals of English** | **ASU 456** | **Fall**  | **2012** | **3** | **A** | **T/ASU** |