

# NAU JAZZ AND MADRIGAL FESTIVAL ENTRY FORM

## February 8-10, 2024

Name of School \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Name of Choral Director(s) \_\_\_\_\_

Email address \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Ensembles entered:  Madrigal  Jazz

### MADRIGAL

Time preference (*number blanks 1 - 4, one being the first choice*)

\_\_\_ Fri. morning \_\_\_ Fri. afternoon \_\_\_ Sat. morning \_\_\_ Sat. Afternoon

Name of Ensemble: (*Madrigal*) \_\_\_\_\_

Approximate Number of Performers \_\_\_\_\_

Please indicate if you would like to participate as a *rated* or a *non-rated* participant: **Madrigal:**  rated  non-rated

**WHICH IS MORE IMPORTANT?**  TIME or  LOCATION (*choose one*)

### JAZZ

Time preference (*number blanks 1 - 4, one being the first choice*)

\_\_\_ Fri. morning \_\_\_ Fri. afternoon \_\_\_ Sat. morning \_\_\_ Sat. Afternoon

Name of Ensemble: (*Jazz*) \_\_\_\_\_

Approximate Number of Performers \_\_\_\_\_

Please indicate if you would like to participate as a *rated* or a *non-rated* participant: **Jazz:**  rated  non-rated

**WHICH IS MORE IMPORTANT?**  TIME or  LOCATION (*choose one*)

\_\_\_\_\_  
*Please indicate your preference for sites/clinicians. Number 1, 2, 3, etc.*

### JAZZ

\_\_\_ Ardrey Auditorium / Swingles TBD / Friday  
(*20 individual microphones*)

\_\_\_ Ardrey Auditorium / Swingles TBD / Saturday  
(*20 individual microphones*)

\_\_\_ Kitt Recital / Swingles TBD / Friday  
(*area microphones*)

\_\_\_ Kitt Recital / Swingles TBD / Saturday  
(*area microphones*)

\_\_\_ Ashurst Hall / Benjamin Hawkinson / Saturday  
(*area microphones*)

### MADRIGAL

\_\_\_ Nativity Church / Jessica Napoles / Friday  
\_\_\_ Nativity Church / Julie Yu / Saturday

\_\_\_ Church of the Epiphany / Julie Yu / Friday  
(*no more than 24 singers*)

\_\_\_ Church of the Epiphany / Gary Packwood / Saturday  
(*no more than 24 singers*)

\_\_\_ Shepherd of the Hills / Benjamin Hawkinson / Friday  
\_\_\_ Shepherd of the Hills / Jessica Napoles / Saturday

\_\_\_ Ashurst Hall / Gary Packwood / Friday

# REGISTRATION PROCEDURE

## PLEASE NOTE IMPORTANT CHANGES, ESPECIALLY REGARDING THE LOTTERY

In an attempt to make the sign-up and assignment of performance times more efficient, please note the following:

- Download the Jazz/Madrigal Entry Form and fill it out using Adobe Acrobat or Microsoft Word.
- To access the form online please go to <http://nau.edu/CAL/Music/Choral-Studies/Jazz-Madrigal-Festival>.
- **Registration will be accepted via EMAIL ONLY (no faxes) at shannon.spark@nau.edu.**
- Please be sure to indicate on the registration form your order of preference for date and time as well as performance venue and clinician. (Please remember to print the registration form for your records and save a copy)
- Registrations will be accepted from 7:00 am Monday, October 23<sup>rd</sup> to 5:00 pm Wednesday, October 25<sup>th</sup>.
- To make the registration process fairer, all registration forms that are time-stamped between 7:00-7:01, 7:01-7:02, and 7:02-7:03 am will be placed in a lottery to determine the order in which schools are assigned festival times and locations. All forms time-stamped after 7:03 am will be assigned spots on a first-come, first served basis.
  - We do receive a high number of registration forms right at 7:00 am so if you send us a form at 7:03 am it is likely you will not get your first choice for time or venue.
  - Directors will receive an email confirmation shortly after the form is received; if you have not heard from us, it is your responsibility to contact us, as we may have not received your registration.

## EXPENSES

\$250.00 – for each jazz or madrigal ensemble. Initially, we will accept only TWO ensembles per director. Additional ensembles will be accepted only after all applicants have been allowed to schedule an ensemble. Available slots will be assigned to additional ensembles after the initial registration period. Please note that this will be strictly enforced this year due to the high demand for festival slots. The \$250.00 fee per timeslot is due and must be received no later than **DECEMBER 8<sup>th</sup>, 2023** or your reserved timeslot will be forfeited. Please note, even if you bring the same group of students to sing both jazz and madrigal, you must pay for BOTH timeslots.



## MAKE CHECKS PAYABLE TO: NAU CHORAL STUDIES

We are unable to refund your entry fee if your ensemble(s) cancels after **January 12, 2024**. If you have any other questions, please call us at (928) 523-9949 or email [ryan.holder@nau.edu](mailto:ryan.holder@nau.edu).

**Mail fee to:** NAU Jazz/Madrigal Festival  
Attn: Shannon Spark  
PO Box 6040  
Northern Arizona University  
Flagstaff, AZ 86011-6040