

Professional Education Programs

Cooperating Teacher General Information

Experience Types

Single Placement: The student teaching experiences consist of 80 student/school contact days.

Dual Placement: The student teaching experiences consist of 40 student/school contact days for each placement.

The teacher candidate experience has transitioned from the standard “takeover” model to a modified “Co-Teaching Student Teaching” format where there is a “lead” role and an “assist” role. The plan continuously involves an interaction between the two roles where **both teachers are always present in the classroom.**

Cooperating teacher expectations – For SINGLE and DUAL candidates

- Completes midterm and final evaluations of the teacher candidate via an online survey (link accessed by an email sent from the Professional Education Programs)
- Discusses performance with teacher candidate

Expectations for Mentoring Teacher Candidates

Cooperating teachers are expected to be an active mentor, providing constructive feedback continuously throughout the placement. Cooperating teachers are expected to participate in the co-teaching/observing model throughout the experience providing modeling, support, and guidance. Cooperating teachers can expect teacher candidates to be professional while demonstrating progress. Finally, it is expected that cooperating teachers’ candidates will do what is in the best interest of the students’ learning throughout the experience.

Cooperating Teacher Roles

- ✓ Participate in the Initial Team Meeting
- ✓ Help the teacher candidate feel comfortable and welcome
- ✓ Review school policies and procedures
- ✓ Encourage teacher candidate to get involved in school activities
- ✓ Share materials and ideas
- ✓ Assist the candidate in developing standards-based lessons
- ✓ Observe and provide constructive feedback
- ✓ Mentor and guide the teacher candidate
- ✓ Model effective teaching strategies and professional behavior
- ✓ Is flexible; allow the teacher candidate to try new ideas

- ✓ Communicate expectations
- ✓ Is understanding and patient
- ✓ Maintain consistency and accountability
- ✓ Remain involved throughout the day, every day

Cooperating teachers who supervise teacher candidates for the Professional Education Programs will receive honorarium in one of three ways, a **stipend, tuition waiver, or seat hours for recertification**.

- Stipend amounts are \$400 for a 16-week full time placement, \$200 for an 8-week full time placement. The payment option information **must** be completed online and received by the due date for you to receive your choice of honorarium for mentoring a teacher candidate.
- Seat Hours are 30 hours for a 16-week full time placement, 15 hours for an 8-week full time placement. Split placements will be split accordingly.
- The Tuition Waiver is 3 credit hours for a 16-week full time placement and 2 credit hours for an 8-week full time placement. To illustrate, this was a value of \$1,638 for resident tuition in Fall 2021. *NOTE: the tuition waiver covers tuition but not fees which were \$518 for Fall 2021 for this past year. See this [link](#) for more information on undergraduate tuition and fees, or this [link](#) for more information on graduate tuition and fees.*

When to Expect Honorarium

The honorarium is after the NAU semester ends, and the following are complete:

1. The Professional Education Programs has received the payment option information form
2. The required evaluations have been completed and submitted through the online survey (due prior to the final day of the teacher candidate's student teaching experience), and
3. All expectations of mentoring have been completed.

Please note there are due dates for each of the above honorarium requirements.