

## **Litchfield Elementary School District Tuition Reduction Program FAQ's**

### **Where do I begin?**

Thanks for your interest in pursuing your degree through Northern Arizona University (NAU). The best place to start is by contacting one of our admissions representatives who can discuss your personal and professional goals to match you to the right degree. You can reach us at 928-523-5511 or [admissions@nau.edu](mailto:admissions@nau.edu). You can also search our degree options online at <https://nau.edu/academics/>.

### **What degrees are covered by this program?**

All master's and doctorate degrees offered by NAU are covered by this program with the exception of our competency-based degrees offered through Personalized Learning (see final FAQ below for a description). Degree options can be found at <https://nau.edu/academics/>.

### **Can I earn a bachelor's degree from NAU?**

NAU offers a variety of bachelor degrees with flexible formats that accommodate different life circumstances. Campuses include - NAU Online, our statewide campuses and our beautiful campus in Flagstaff. The tuition reduction program is designed to support Litchfield Elementary School District employees who already have a bachelor's degree who want to pursue a master's or doctorate degree. However, NAU does provide scholarship opportunities for undergraduate students - <https://nau.edu/office-of-scholarships-and-financial-aid/transfer-tuition-scholarships/> and we have undergraduate programs with very competitive tuition rates.

### **What is the value of the tuition reduction?**

NAU is providing a 10% reduction in your tuition that we will apply to the tuition rate for your selected graduate program.

### **What are the requirements for the tuition reduction?**

Litchfield Elementary School District employees must (1) be currently employed, and verified as such, by the district (2) first time participants, submit the tuition reduction form to your employer; for future verification, NAU will send a report to the Litchfield Elementary School District to verify your employment; (3) meet and maintain the admission and academic requirements for an approved graduate program.

### **Is there a time limit on completing my degree?**

Students must complete all requirements for their master's degree within a six-year period. Undergraduate students do not have a specific timeframe to complete their degree but must stay continuously enrolled to maintain the academic requirements of their program. Students should consult their academic advisor to ask specific questions about their program of study.

### **Does NAU accept transfer and military credit?**

NAU does accept transfer credit for both undergraduate and graduate programs. We also accept military credit towards our undergraduate programs. Students should consult with an admissions representative to see how their prior credit applies to a specific degree at NAU.

## **Does NAU offer programs online or outside of Flagstaff for me to earn my degree?**

Yes, NAU has a wide variety of programs available online and through our statewide campuses in Arizona. The following website has more detail about our degree options and locations - <https://nau.edu/academics/>. You can also call us at 928-523-5511 or email us at [admissions@nau.edu](mailto:admissions@nau.edu) to explore our program options.

## **When do I need to submit the tuition reduction form?**

The tuition reduction form must be completed for the first semester you participate in the program. It must be verified by your employer and submitted to NAU prior to the payment deadline for the requested semester - [https://nau.edu/sdas/important\\_payment\\_dates/](https://nau.edu/sdas/important_payment_dates/).

## **Can my dependent(s) participate in this program?**

The tuition reduction program is only available for Litchfield Elementary School District employees. However, we are glad to assist the family members of the Litchfield Elementary School District employees with exploring our programs and other financing and scholarship opportunities.

## **How is my employment with the Litchfield Elementary School District verified?**

As a Litchfield Elementary School District employee, you will fill out the Litchfield Elementary School District Tuition Reduction Program Employment Confirmation Form for the first semester you participate in the program. Follow the guidelines on the form to submit it to the Litchfield Elementary School District. In future semesters, NAU will send a report to the Litchfield Elementary School District to verify your employment.

## **How do I know my tuition reduction was approved and applied to my account?**

The Litchfield Elementary School District will email NAU at [EMEnrollment@nau.edu](mailto:EMEnrollment@nau.edu) with the approved form. NAU will then apply the tuition reduction to your account and will send an email confirmation to you. You can verify your status by logging into your NAU account by going to (<https://nau.edu/louie/>) and checking "Student Financials."

## **What if I leave my position as a Litchfield Elementary School District employee?**

If you leave your position with the Litchfield Elementary School District and you are currently enrolled at NAU, your tuition reduction will remain for the current semester in which you are enrolled. However, you will no longer be eligible for the tuition reduction program for future semesters.

## **Who can I contact at NAU for more information?**

For more information, you can contact us at 928-523-5511 or [admissions@nau.edu](mailto:admissions@nau.edu).

## **How does your competency-based program work?**

While the Personalized Learning program is not included in the tuition reduction program, it does offer you an innovative, competency-based and online learning experience at an already affordable tuition rate. Students complete courses by demonstrating mastery of the topic and not by time spent in a classroom. Whether a student brings prior knowledge to a course or is able to dedicate extra time to school, acceleration towards degree completion is possible. With personalized faculty support, the learning journey is custom fit at the student level and not the course level. Additional information on this program is available at: <http://pl.nau.edu/>.