Academic Chairs Council Agenda
1:00-3:00pm Wednesday, 17 August 2011
University Union – Havasupai A/B

1. 1:00 to 1:15: Announcements / Updates
   - Exec Committee working on draft ACC Bylaws
   - Updates from President’s Cabinet and Provost’s Academic Leadership Council

2. 1:15 to 1:30: Discussion of the FYLI (First Year Learning Initiative) program Blase Scarnati & Michelle Miller (see materials on next three pages)

3. 1:30 to 2:15: Discussion with President Haeger
   - Plans and goals for the University in 2011-12
   - Questions for the President

4. 2:15 to 2:45: Discussion with Associate Provost Karen Pugliesi
   - Student success initiatives and other plans for the University in 2011-12

5. 2:45 to 2:50: Student Regent Selection process: Johan Bodaski (President NAU Graduate Student Government) (see attached timeline on last page)

6. 2:50-3:00: Wrap up.

Upcoming dates:
- ACC Exec meeting: Wednesday, 7 September, 1:00-2:00pm, Adel Math 109 (conference room)
- Legal Issues for Chairs brownbag discussion w/ Michelle Parker (Associate University Counsel): Wednesday, 21 September, noon-1pm (duBois Fremont Room)
- ACC meeting: Wednesday, 21 September, 1-3pm (duBois Fremont Room)
First Year Learning Initiative

The First Year Learning Initiative (FYLI) seeks volunteers for an Initiative focusing on courses that have a high proportion of first-year students. Participating instructors work to maximize rigor and support for struggling students using the framework developed by the FYLI leadership group comprised of innovative and experienced faculty and staff. These courses feature practices that address the particular needs of first-year students, and that demonstrate to students the amount and kind of effort needed to succeed in college. By participating in this Initiative, instructors will be crucial contributors to the goal of helping students succeed in the first year of college and beyond. As an outcome of participation in this Initiative, the course will meet the FYLI targets and will be certified as a FYLI course.

This Initiative is grounded in the following three key areas:

**Socializing students for excellence**
FYLI courses establish the attitudes, skills, and behaviors that enable students to succeed in the first year and beyond. Critical aspects include increased rigor and excellence and providing effective scaffolding for students to succeed.

**Design**
FYLI courses maximize student engagement through critical design features. These include requiring substantial student engagement beginning in the first week, setting high standards, and effectively using the learning opportunities in both the classroom and in the co-curriculum.

**Alignment**
In FYLI courses, learning outcomes will clearly connect with the course’s learning activities and assessments. Multi-section courses will also have clear coordination plans in place.

**FYLI course certification**
To begin the FYLI certification process, instructors should contact both their department chair and the FYLI co-chairs to discuss options for pursuing FYLI certification. Key course faculty, such as course coordinators, should also be part of the early discussions.

Project plans for certification are shaped by course faculty/course coordinator’s responses to detailed questions that query current and future practices as they relate to FYLI targets.

First Year Learning Initiative  nau.edu/fyli
After course faculty have made course changes they submit the completed questionnaires, checklist, revised syllabi, course materials, etc. to representatives of the FYLI leadership for review. Courses that receive FYLI certification should display the FYLI course logo prominently on their course syllabus, Blackboard course shell, and department web site.

Courses that meet the FYLI targets, as outlined in the FYLI Course Certification Process, will receive course certification. Syllabi and Blackboard course shells should prominently feature the FYLI course stamp as a means by which students can readily identify that this course meets the FYLI targets. FYLI course targets are key means by which first year students can fulfill their first year course requirements.

Faculty teaching FYLI courses will sign a memorandum of understanding from the Vice Provost for Personnel that creates a risk-free zone for faculty teaching FYLI courses. The MOU instructs department and college promotion and tenure committees to view positively the teaching and scholarship activities related to the faculty member’s FYLI course, with all student evaluations to be considered formatively and acknowledging that participating faculty are addressing important institutional priorities.

As the Initiative develops, FYLI coordinators and participating faculty will form a community of practice, in which members support one another in their efforts while also sharing knowledge developed through their projects. It is expected that all participating coordinators and faculty will attend and present at community of practice events.

**Development of the First Year Learning Initiative**

FYLI was developed with input from the following group.

Michelle Miller, co-chair of FYLI, Psychology  
Blase Scarnati, co-chair of FYLI, First Year Seminar and Music

Bev Amer, Franke College of Business  
Liz Brauer, Electrical Engineering  
Rebecca Campbell, Educational Psychology  
John Doherty, eLearning  
Kathy Eastwood, Physics & Astronomy  
Greg Glau, English  
Rosalinda Haddon, Nursing  
John Hagood, Mathematics & Statistics  
Kevin Ketchner, Cline Library  
Chris Lanterman, Educational Specialties  
Ellen Larson, Health Sciences  
Christine Lemley, Teaching & Learning  
David Pierotti, Biological Sciences  
Mikhael Star, Gateway Student Success Center  
Melissa Welker, Student Learning Centers

**For more information on FYLI, please contact:**

Michelle Miller, Chair, Department of Psychology (Michelle.Miller@nau.edu)  
Blase Scarnati, Director, First Year Seminar Program and Global Learning (Blase.Scarnati@nau.edu)
Course Coordinators Participating in FYLI

Fall 2011 Cohort

- ACC 205: Legal, Ethical, Global, and Regulatory Environment of Business – Eric Yordy & Sarah Holcomb
- BIO 181: Unity of Life I: Life of the Cell – Catherine Ueckert
- BIO 182: Unity of Life II: Lives of Multicellular Organisms – Richard Holloway
- BIO 192: Introduction to Exercise Science – Pauline Entin & Michelle Jane Lee
- BIO 201: Human Anatomy/Physiology I – David Pierrotti & Robert Kellar
- ENG 105: Critical Reading and Writing in the University Community – Greg Glau
- CIS 120: Introduction to Computer Information Systems – Bev Amer
- CHM 151: General Chemistry I – Brandon Cruickshank
- CHM 152: General Chemistry II – Therese Myers
- EPS 101: Study Skills & College Success – Rebecca Campbell
- FYS: First Year Seminar – Blase Scarnati
- HON 190: Seminar in Critical Reading and Writing I – Anne Scott
- MAT 102X: Intermediate Algebra – Shanna Manny
- MAT 108: Algebra for Precalculus – Katie Louchart
- MAT 114: Quantitative Reasoning – Nichole Dubal
- MAT 119: Finite Mathematics – Monika Keindl
- MAT 125: Precalculus Mathematics – Amy Rushall
- MAT 136: Calculus I – Nandor Sieben
- NAU 100: Transition to College – Rebecca Campbell
- PHY 111: General Physics – Mark James
- PHY 161: University Physics – Mark James
NAU Student Regent Timeline
2011 search for 2012-2014 term

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>Tuesday, September 6</td>
<td>NAU Student Regent application packets available</td>
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<td>Tuesday, September 20</td>
<td>NAU Student Regent information session</td>
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<td>Wednesday, September 22</td>
<td>Arizona Students’ Association (ASA) Board of Directors meeting at NAU (applicants strongly urged to attend)</td>
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<td>Thursday, September 22 – Friday, September 23</td>
<td>ABOR meeting at NAU (applicants strongly urged to attend)</td>
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<td>Tuesday, October 11</td>
<td>NAU Student Regent information session</td>
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<tr>
<td>Friday, October 14 – Sunday, October 16</td>
<td>Conference of Arizona Student Leaders at NAU, hosted by ASA (applicants strongly urged to attend; registration is required through azstudentleaders.org)</td>
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<td>Tuesday, October 18</td>
<td>NAU Student Regent application packet due</td>
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<td>Monday, October 24- Thursday October 27</td>
<td>NAU Student Regent Interviews by Selection Committee</td>
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<td>Friday, October 28</td>
<td>NAU Student Regent Selection Committee meeting—semi-finalists selected</td>
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<td>Friday, November 4</td>
<td>NAU Student Regent interviews and reception with ASA Board of Directors</td>
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<td>Monday, November 7</td>
<td>NAU Student Regent Selection Committee meeting—three finalists selected</td>
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<td>Thursday, November 10</td>
<td>Three finalists presented to ASNAU Senate for confirmation</td>
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<td>Friday, November 18</td>
<td>Finalists sent to the Governor’s Office for nomination-selection</td>
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