To the Institute for Sustainable Energy Solutions, no space will be vacated upon this assignment. The committee also understands that by allocating this space to faculty and staff who have offices elsewhere. The committee understands that this request is to reassign an unused office space. This space will be reassigned to Energy Solutions for an office. The committee has been recommended for approval to the President and has approved the request. The committee has been recommended for approval to the President and has approved the request. The space will remain assigned as shared office space. The committee understands that this request is for Office 130 to be reassigned to your area and will not be used. Your request for Office 130 to be reassigned is approved.

Subject: Office space within suite 130 within Applied Research & Development

Date: June 24, 2012

From: Dr. Tom Akers, Institute for Sustainable Energy Solutions

To: Office of the Vice President for Finance & Administration

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Memorandum

University of Arizona
Northern Arizona University
will be assigned to those who have offices elsewhere.
primary lead for the Institute, education and outreach programs, no office space in this suite
department's. The ancillary office will be assigned to the professional staff member who is the
collaborative researcher, while their formal teaching and other duties will remain in their home
and on-campus capacity, and will provide additional space for faculty research when those
individuals are not working in their home departments (e.g. serve as a space for multidisciplinary
This space will serve Dr. Tom Acker, the Institute's executive faculty in all of their education
Institute staff would provide continuity for these programs at NAU.
requiring time. Thus, continued occupation of this space and expansion to house a few more
project, funded by N.S. F.O.E.) are transferring into the Institute, and are already housed in the
space for these small chunks, existing programs at NAU (e.g. the Arizona Wind for Schools
is growing with the TRIP support and needs to maintain a public space as well as academic office
an exhibit (and low-cost) (research program that currently supports several graduate and
The Institute for Sustainable Energy Solutions has 5 years of core funding through TRIP and has

"urban, sustainable communities" and synergistic goals include "research excellence"
"synergy, is a primary goal of the initiative and the Arizona Synergy (synergistic goals include
increasing the research base, particularly in the areas of sustainable and renewable energy.

program and other research faculty must accompany this form.
A justification based on the university strategic priorities, personal needs, projected growth of

__________________________  ____________________________  ____________________________
Approved  Denied  Pending

4. Recommend to administration

RECOMMENDATION
SPACE PLANNING AND SPACE UTILIZATION COMMITTEE