Memorandum

To: [Redacted]

From: [Redacted]

Subject: Approval of Reassignment of Space Within the Nursing Building

Date: January 6, 2022

The President has approved your request to occupy the B1 Maintenance area within the basement of Building 72 Nursing. The area will be converted from a maintenance type area to an office area for incoming faculty members.

Thank you.

cc: Space Committee Members, President, Provost