This ARIZONA DOMICILE AFFIDAVIT is designated for students dependent on parents who are domiciled in Arizona.

**NEW OR TRANSFER STUDENT (NEWLY ADMITTED)**

**SPRING 2016 term**
Submit this petition by the deadline to:
Office of Undergraduate Admissions
Sechrist Resource Center
Sechrist Hall Building 42
P.O. Box 4084
Flagstaff, AZ 86011-4084
Phone: (928) 523-5511

**CONTINUING UNDERGRADUATE STUDENT (CURRENTLY ENROLLED)**

**SPRING 2016 term**
Submit this petition by the deadline to:
Office of the Registrar
Gammage Building 01, Room 112
P.O. Box 4103
Flagstaff, AZ 86011-4103
Phone: (928) 523-5359

**GRADUATE STUDENT**

**SPRING 2016 term**
Submit this petition by the deadline to:
Office of the Graduate College
Ashurst/Old Main Building 11
Room 107
624 S. Knoles
Flagstaff, AZ 86011-4125
Phone: (928) 523-4348

This ARIZONA DOMICILE AFFIDAVIT is designated for students dependent on parents who are domiciled in Arizona.

**First Day to Submit AZ Domicile Affidavit:** (Graduate Students may submit petition prior to this date)
16-week and First 8-week courses: Monday – November 2, 2015
All other session courses: 8 weeks prior to the start of the course

**Deadline to Submit AZ Domicile Affidavit**
16-week and First 8-week courses: Friday – January 29, 2016
All other session courses: one calendar day after the course Add/Drop date

**Deadline to File Reclassification Appeal**
16-week and First 8-week courses: Friday – February 26, 2016
All other session courses: 2 weeks after the deadline to submit petition

This affidavit is provided to assist students and parents who wish to claim an Arizona domicile. The normal one year requirement for residency can be waived for those students who can document the following two criteria:

1. Both the student and one or both of the student’s parents are domiciled in Arizona **AND**
2. One or both of the student’s parents are entitled to claim the student as a dependent child for federal and state tax purposes (whether or not the parent actually claims the student as a dependent).

- **ANY SECTION LEFT BLANK MAY JEOPARDIZE THE STUDENT’S CASE FOR RESIDENCY.**
- This form must be completed, notarized, and returned to the Residency Classification Office. Submit this affidavit and supporting documents to the appropriate office as indicated above.
- Supporting evidence must be provided as clear and legible photocopies.
- The student will be contacted if the office requires further information.
- The student will be notified of the classification decision by mail.
- **Students may only apply for residency and appeal any decisions once during a term.**
PART I: STUDENT INFORMATION

NAU ID # ____________________________ □ Undergraduate New/Transfer  □ Undergraduate Cont. Student  □ Graduate

Full Legal Name _____________________________________________  E-mail Address _____________________________

Complete Mailing Address _____________________________________________

Street    City    State    Zip

Phone Number (______) ____________________________  Date of Birth ____________________________  Age ____________

Place of Birth ____________________________  Date/Location of High School Graduation ____________________________

For what term are you seeking classification as a resident?  □ FALL  □ SPRING  20________

Check one:  □ First-time enrolling student (not previously enrolled)  □ Returning student (previously enrolled)
PART II: DOMICILE INFORMATION - PLEASE COMPLETE ALL THREE COLUMNS

*Legal guardians must be court appointed for purposes other than gaining in-state tuition and proof of legal guardianship must be submitted.

<table>
<thead>
<tr>
<th>INFORMATION ON: Student</th>
<th>INFORMATION ON: Father</th>
<th>INFORMATION ON: Mother</th>
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<tbody>
<tr>
<td>NAME</td>
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<td>CURRENT ADDRESS</td>
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<td>PERMANENT ADDRESS</td>
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<td>EMPLOYED?</td>
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<td>(full-time, part-time, retired)</td>
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<td>EMPLOYER'S NAME AND ADDRESS</td>
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<td>YOUR HOME</td>
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<td>(own, lease, rent?)</td>
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<td>LOCATION</td>
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<td>BANKS</td>
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<td>(indicate where you have checking/savings)</td>
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<td>STATE TAX</td>
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<td>(state where you filed resident state tax for the past year.)</td>
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<td>FEDERAL TAX</td>
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<td>(address listed on your federal tax form for the past year.)</td>
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<td>VOTER REGISTRATION</td>
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<td>(date and state of most recent registration)</td>
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<tr>
<td>ARIZONA DRIVER'S LICENSE</td>
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<td>(date &amp; number issued)</td>
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<td>ARIZONA VEHICLE REGISTRATION</td>
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<td>(date registered and number)</td>
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*Information on both parents is mandatory along with supporting documentation.
CERTIFICATION

I, ____________________________________________certify that ____________________________________________
(Parent/Guardian) (Dependent)
is eligible to be claimed as a dependent as defined by the Arizona State Income Tax Code (ARS 43-1001) as of the date of
enrollment for which this application is intended. I further certify that the dependent and I (parent) are currently domiciled in
Arizona and that each of the foregoing statements is a true and correct statement of fact.

___________________________________________
Signature of Parent/Guardian*
(seal)

___________________________________________
Signature of Notary Public

State of ______________________ County of ______________________
Signed and subscribed before me on this ____________ day of ____________, 20_________
My commission expires: ___________________________________

*PROOF OF GUARDIANSHIP MUST BE INCLUDED
In addition to completing the Arizona Domicile Affidavit, attach as many of the pertinent documents as possible to help assist the Residency Classification Officer in determining your domicile and the dependency of the student.

I. Evidence of domicile: Submit all relevant evidence for both student and parents.
   A. Proof of move to Arizona (i.e., proof of company transfer, moving truck contract/receipt, etc.)*
   B. Lease, rental agreement, deed showing proof of address.*
   C. Proof of employment (i.e., pay stubs or notarized letter from employer).*
   D. Copy of Arizona Driver's Licenses for parent(s) and student*
   E. Copy of Arizona Motor Vehicle Registration(s) for all vehicles in your household.*
   F. Copy of Voter Registration cards for parent(s) and student.
   G. Bank Accounts (i.e., proof of date when account(s) were opened in Arizona).
   H. Copy of Arizona State Tax Return for current or past year taxes; if this is your first time filing with the state of Arizona a letter of intent to file*
   I. Copy of Federal Tax Return*
   J. Any other material that may provide clear and convincing evidence of Arizona Domicile.

*These documents are mandatory. Provide a statement explaining circumstances for required items not included.

II. Evidence of parent's eligibility to claim student as an exemption for federal tax purposes:

We will review the information you provide to determine if the student meets the eligibility requirements for dependents as defined by the IRS. The five tests are described in the "dependents" section of all IRS Instructions and Schedules (1040, 1040A, etc.) If the student's parent did not claim him/her for the last tax year, but has supported the student during the current tax year, the parent may provide a notarized statement explaining the circumstances and supporting documentation showing the monetary support provided.

Revised 3/2015