PETITION REQUEST FOR ACADEMIC RENEWAL

Once approved by your advisor, this form must be returned to the Registrar’s Office for processing. Mail: PO Box 4103, Flagstaff AZ 86011. Fax: 928-523-1414. Email: Registrar.Grades@nau.edu

Name _______________________________________________ 

Last First MI Student ID Number

The courses in the terms that you list below will no longer be counted toward your GPA or earned hours, but will remain printed on your transcript with the following text printed under each omitted course: Grading Basis: Academic Renewal – Credit & Grade Excluded, however Federal Student Aid Regulations require that attempted credits and grades that were removed during the Academic Renewal process must still be included towards SAP conditions.

I, the student, understand that a maximum of up to four terms (Fall, Winter, Spring, or Summer), may be disregarded IN THEIR ENTIRETY from my Cumulative GPA calculation and earned hours if I:

- Have been away from NAU for a minimum of 36 consecutive months (3 Calendar Years)
- Have been readmitted to NAU, enrolled in classes and received a grade in at least one NAU class
- Am requesting Academic Renewal only once and only for my first NAU undergraduate degree
- Have not previously utilized Academic Renewal during my NAU academic career

According to the Academic Renewal Policy, I request that the Registrar’s Office disregard the following terms (maximum of four terms):

Term: Fall Spring Summer Winter Year: ____________________________

Term: Fall Spring Summer Winter Year: ____________________________

Term: Fall Spring Summer Winter Year: ____________________________

Term: Fall Spring Summer Winter Year: ____________________________

Calculated GPA with terms renewed: __________ Verified by: ☐ Advisor  ☐ Registrar

*Please note that you must be currently enrolled for an Academic Renewal to be processed.

Student Signature ____________________________ Date __________________

Advisor Signature ____________________________ Date __________________

Processed by: ____________________________ Date: __________