



# NORTHERN ARIZONA UNIVERSITY

## **FACULTY EXCHANGE PROGRAM**

**Objective:** To provide NAU-sponsored and supported opportunities for faculty to teach at partner institutions overseas

**Eligibility:** Tenured, tenure-track or clinical faculty as well as lecturers may apply to this program.

### **Requirements**

1. The NAU faculty must identify a faculty member from the partner institution who is able to teach the same courses that would otherwise be taught by the NAU faculty in the semester of the exchange
2. The NAU faculty must teach a course load comparable to what is taught at NAU or a load negotiated with the host institution
3. The visiting faculty is expected to be in a similar academic discipline as the NAU faculty seeking the exchange and must submit appropriate documents (eg., complete CV that includes courses taught) to NAU department for review and approval
4. The period of exchange may be for a semester or a year, but there must be coverage by the visiting faculty for the entire duration of the exchange

### **Application Requirements**

Must include the following:

1. A proposal not exceeding two pages, explaining plan for exchange. Proposal should include information about the visiting faculty, courses NAU faculty will teach at partner institution, courses visiting faculty will teach at NAU
2. A complete CV as well as one for the visiting faculty
3. Letter of support from both the Department chair and the Dean of the College
4. Letter from host university confirming that NAU faculty will be hosted for duration of exchange and listing courses that NAU faculty will teach

### **Deadlines**

1. Application should arrive no later than the third week of the semester prior to the start of the exchange program.
2. Application should be sent to the Vice Provost for International Education

### **Compensation**

1. NAU faculty will continue to receive regular NAU salary during period of exchange
2. NAU has no obligation to award any form of compensation to the visiting scholar, including housing
3. NAU faculty will make arrangements with the host institution or the visiting faculty taking his/her place at NAU regarding housing. Some faculty have been able to broker arrangements where houses and cars are swapped during the exchange
4. NAU faculty may apply to the Center for International Education for a modest grant to assist with airfare. The Center for International Education assumes no responsibility for covering the entire airfare of the NAU faculty. Support for air travel for dependents is not available