Internship Information Guidelines

Thank you for your interest in providing one of our students with an internship. Please provide the following information so that we can publish this information in several locations accessible to interested students. Please feel free to respond on this form and send it back to us via email at school.communication@nau.edu. Please copy Norm.Medoff@nau.edu and Kimberly.Mitchell@nau.edu on this email.

Organization offering internship: Northern Arizona Center for Entrepreneurship and Technology

Contact information (name/address): Annette Zinky, 2225 N. Gemini Drive, Flagstaff, AZ 86001

When internship is to take place (Fall, Spring, Summer, Ongoing): Ongoing

Type of Internship Offered (Internship Title and Responsibilities):
Journalism - writing Press Releases, social media content, newsletter content, stories on current clients and upcoming projects.

Paid/Unpaid (if paid, please put type of payment e.g. stipend or salary):
Stipend - $500/semester

Total number of hours of work per week: 5/wk

Total number of weeks (an academic semester for fall or spring is 16 weeks long, for the summer it is 12 weeks long):
12 - 16

Special skills required (e.g. web design, Excel, Powerpoint, etc.):
Prefer social media knowledge and excellent written communication - particularly story writing or journalism.

Please provide any additional information for interested students:
We would like writing samples from anyone applying.

Students must have a minimum of a 2.5 GPA (on a 4.0 scale) and be seniors (89 credit hours) in order to qualify for formal internship credit. Students who have not achieved senior status are able to qualify for formal internship credit on a case-by-case basis.

Thank for your interest in our students. We look forward to working with you.

Norman J. Medoff, Ph.D.              Kimberly Mitchell
Professor and Director              Assistant Professor
Internship Coordinator              Internship Coordinator
School of Communication              School of Communication