AmeriCorps Youth in Action Citizen Advocacy Volunteer Coordinator

**Location:** Based in Flagstaff, AZ office headquarters  
**Start date:** October 1, 2013  
**End date:** August 31, 2014  
**Schedule:** This is a part-time, 900 hour (approx. 20 hours/wk), temporary, non-benefits eligible position through Youth In Action AmeriCorps with Northern Arizona University.  
**Salary:** approximately $6,678 living allowance and $2,775 educational award, based on completion of 900 hours of service.  
**Application Deadline:** Interviews will begin August 12th and position will be open until filled.

**Primary Job Description:**  
This position will assist volunteer program staff with the coordination for our emerging Citizen Advocacy Initiative. With GCT’s small, passionate and energized volunteer and member community we believe we are in a unique and powerful position to revitalize constituencies for conservation —creatively, strategically, and with measurable results.

**Major Responsibilities and Duties:**  
This position will develop the capacity of our volunteers to be effective advocates and participate in greater levels of leadership in our organization. This will involve facilitating a variety of civic engagement and media skills—including building relationships with the press, writing effective letters and public speaking. The member will also help develop an artist-in-residence program at the historic Kane Ranch on the north rim of the Grand Canyon, and produce events to highlight work produced through these efforts to build community engagement in GCT issues.

This position will develop ongoing volunteer communications via an enhanced website interface and social media presence and help track volunteer engagement through an integrated database. The member will help keep volunteer relationships current through calls, e-mail, blogs and newsletters. This member will also help train a number of volunteers to help co-lead GCT volunteer trips, communicate with the media and meet with political leaders. The member will help develop creative opportunities for volunteers to share their experiences with wider audiences.
**Preferred Qualifications**
- Great people skills, specifically experience with youth.
- Experience with constituent relationship management database.
- Strong public speaking and writing skills.
- Experience with public events.
- Social media expertise.
- Knowledge of regional environmental issues.
- Schedule flexibility during the field season
- Energy, enthusiasm and willingness to work weekends and evenings to get the job done
- Current driver’s license and a good driving record

**For more information**
Visit [http://grandcanyontrust.org](http://grandcanyontrust.org) and click on “Volunteer.” Or contact a Volunteer Program Associate at 928-774-7488. Or email volunteernow@grandcanyontrust.org

**To Apply**
Visit Youth In Action (YIA) AmeriCorps website: [http://www4.nau.edu/americorps/](http://www4.nau.edu/americorps/) and click on “How to Apply.”
For questions about the application process contact AmeriCorps YIA at 928-523-2199 or americorps3@gmail.com.